

**Amendment to Grading Policy - Course Withdrawals –
Effective September 1, 2004**

The Board of Trustees voted to amend the QCC Grading Policy (p.4) as regards the number of signatures a student must obtain to withdraw from a course at the College. Effective September 1, 2004, a student who wishes to withdraw from a course must complete a Course Withdrawal Form, available in the Registrar's Office (Room 1 52A), and obtain the signature of either the class instructor or the signature of an advisor in order to complete the course withdrawal. The complete text of the Grading Policy is available by contacting Susan Laprade, Assistant to the President, Ext. 4368, Room 130A.

Effective: Voted at the March, 2004 Meeting --- Effective September 2004