

**Quinsigamond Community College  
Minutes of the Academic Affairs Committee  
October 14, 2008**

**Members Present:** Anne Pound, Bill McCarthy, Brenda Marshall, Carol Murphy, Charlene Mara, James Brown, Jane Gauthier, Jane June, Jane Shea, Jean McLean, Leslie Horton, Linda LeFave, Martin Muysenberg, Maureen Woolhouse, Nancy Schoenfeld, Nicole Currier, Steve Rayshick, Steve Zona, Susan McPherson

**Ex Officio:** Pat Toney

**Members Absent:** Charulata Trivedi, Laraine Sommella, Kathy Rentsch, Ken Wong, Jim Rice, Karen Kaletski Dufault, Rosemary Lopez, Tara Jenkins, Valentine Beluchukwu

**Guests:** Stephen Marini, Dan Daly, Colleen Doherty, Andria Schwartz, Philomena Brassard

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**Election of Committee Chair**

The meeting was called to order and Jane June presided to conduct the election of the chair.

- Nominations: Steve Rayshick was nominated
- Seconded

Vote: Unanimous to elect Steve Rayshick as chair.

**Business and Technology Division**

**AUT 133 Suspension, Steering and Alignment – add prerequisites**

- Motion: To add AUT 101 and AUT 103 as prerequisites for AUT 133.
- Motion was seconded

**Vote: Unanimous; to approve as presented.**

**FIN 216 Small Business Finance – New Course**

- Motion: To accept the new course FIN 216 Small Business Finance
- Motion was seconded

**Vote: Unanimous; to approve as presented.**

**Human Services and Science Division**

**SCI 107 Science of Technology: Vision and Light – New Course**

- Motion: To accept the new course SCI 107 Science of Technology: Vision and Light
- Motion was seconded

**Vote: Unanimous; to approve as presented.**

**SCI 108 Science of Technology: Hearing and Sound – New Course**

- Motion: To accept the new course SCI 108 Science of Technology: Hearing and Sound
- Motion was seconded

**Vote: Unanimous; to approve as presented.**

**Next Meeting**

The committee will not meet on November 11 due to the Veteran's Day Holiday

- Motion: To next meet December 9, 2008
- Motion was seconded

**Vote: Unanimous; to approve**

Motion: To adjourn was made and seconded.

**Vote: Unanimous; to approve**

Meeting was adjourned at 2:30 PM.

**Point of Information**

Susan Laprade demonstrated the Governance website. Each committee will post agenda, meeting times and minutes. Pat Toney added that Academic Matters will also be posted, but that it will continue to be printed in yellow and placed in member mailboxes.