

Administrative Services Governance Committee
MINUTES
Meeting of February 17, 2009
AGENDA

Members: Present

Todd Emmons	√	Vice President for Administrative Services (ex officio, non-voting)
Jim Brown	√	Non-Unit Professional
Elda Zeko		Unit Professional
Donna Harvey	√	Classified Staff
Liz Hanlan	√	Classified Staff
Deb Nash		Classified Staff
Ralph Parente	√	Faculty
Pat Schmol	√	Faculty
Patricia Solitro	√	Non-Unit Professional
Phil Trimby	√	Student

1. Welcome & Introductions

We welcomed Donna Harvey to the committee. Elda was unable to attend this meeting.

2. All College Forum / All College Council

Committee Chair Pat Schmohl gave a brief summary of the February All College Forum at which was presented a history of the College enrollment.

Pat also attended the December All College Council meeting in order to get a better perspective on the governance structure. The Council announced that they are in the process of reviewing the current governance structure and, in an effort to determine whether our current systems needs to be updated, are preparing a survey to be sent to a number of other colleges regarding their governance systems. The ACC will also review current policies and delegate any discussion items to the appropriate governance committees.

Pat also suggested to the ACC that it would be beneficial for committee chairs to attend the Council meetings in order to form a more integrated system.

3. Vehicle Use Policy

A motion was made, seconded, and carried to forward the following policy changes to the All College Council: **Add “College” to the policy title; add to 7.1 (as #3) “Be 18 years of age or older”;** **add to 7.1 #17 (which will become #18 after the aforementioned addition) “with the exception of emergency vehicles”;** **change 7.3 #9 to read “Refer all questions about the accident to the Vice President of Administrative Services.**

5. Weapons Use Policy

In light of campus discussions regarding the arming of campus police, a motion was made, seconded, and carried to table this policy discussion until directed by the All College Council to resume such discussion.

6. New Business

Some literature was distributed regarding smoking bans on college campuses for the purpose of future discussion.

7. Other

A motion was made to adjourn and to have the next meeting on 4/21/09. The motion was seconded, discussed (as the March meeting is scheduled during the Spring Break this committee will not meet in March), and then passed unanimously at 2:40pm.

Meeting adjourned at 2:40 p.m.