



Quinsigamond Community College  
A community of support. A world of possibilities.

ALL COLLEGE COUNCIL  
MEETING OF NOVEMBER 18, 2008  
MINUTES

Members: Present

Susan Laprade	YES	Assistant Vice President (ex officio, non-voting)
Pat Creelman	NO	Faculty - Healthcare
Robert Yosca	NO	Faculty - Math & Social Sciences
Lisa Palmer	YES	Faculty - Humanities
Sharron Gillies	YES	Faculty - Business & Technology
Roger Meservey	YES	Faculty - Human Services & Science
Linda Malone	NO	Classified Staff Member
Mary DeBlois	YES	Non-Unit Professional
Michelle McCrillis	NO	Unit Professional
Stefanie Morgan	NO	Student Member

1. Request to get Agenda out prior to All College Council meeting: As Chair of the Council, Lisa Palmer requested that the agenda for future meetings be sent out to the committee earlier than the day of the meeting. It was agreed by the committee to send out a tentative agenda out one week after the All College Forum and, the second Wednesday of the month. Susan also mentioned that as the Governance Committees progress with their meetings that she would anticipate that they would be providing the council with topics for the agenda as well. The final agenda would be sent out by Friday for the meeting on Tuesday.

2. Discussion of Topic(s) to be proposed for the December 2 All College Forum: At the November 4<sup>th</sup> All College Forum, a request for suggested topics for future Forums was made by the chair that could be collected at the monthly All College Forums. This form would be available in hardcopy format as well as electronically. Susan reported to the committee that she had received two forms electronically, in particular, providing an update on the Enrollment Task Force. However, this topic needs to be researched and may need to be scheduled at a later date. Susan indicated that the request for this update was forwarded along to Steve Sullivan and Pat Toney. Upon receipt of the report, Susan will e-mail it to Lisa or will provide the update at the next meeting. This brought up a discussion on reporting the results of recommendations made by various committees that may or may not

still be active at this time. Based on the suggestions received, the committee agreed that there may be more similar types of requests that may be of collegewide importance that could be topics for future Forums.

### 3. Other Business

- a. **Draft regarding Call for Volunteers:** Susan distributed a copy of the draft calling for volunteers for Governance Review Committee. Some thoughts on the total number of committee members were discussed along with some minor edits and agreed upon by the council members. Lisa and Susan will meet with the President on Wednesday to review the draft.
  - b. **Call for Nominations:** Susan noted that she had sent out an e-mail on November 13 for a Call for Nominations to Unit Professional staff along with copying Pat Schmohl and the All College Council members. This call was to fill a vacancy on the Administrative Services Governance Committee due to the resignation of the Unit Professional member and must be filled by a Unit Professional. She also indicated that if more than one person volunteers or is nominated, an election would be arranged.
2. **Adjournment:** 3:45 p.m.
  3. **Next Meeting:** Tuesday, December 16, at 2:00