

Minutes

QCC GOVERNANCE

ENROLLMENT AND STUDENT SERVICES COMMITTEE

February 17, 2009

2:00 p.m.

Monk's Room

Committee:

Enrollment and Student Services Committee

Chair:

John Solaperto

Note taker:

Name: Lori Gourouses

Extension: 4232

Attendees:

<input type="checkbox"/> PRESENT:	<input type="checkbox"/> ABSENT:	<input type="checkbox"/>
<input type="checkbox"/> Meagen Mulherin (Ex Officio, Non-Voting)	<input type="checkbox"/> Steve Sullivan (Ex Officio, Non-Voting)	<input type="checkbox"/>
<input type="checkbox"/> John Solaperto Chair	<input type="checkbox"/> Jane June	<input type="checkbox"/>
<input type="checkbox"/> Lori Gourouses	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Eileen Potvin	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Priscilla Underwood	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Laurie Behrmann	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Michael Harper	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Alex Jaramillo	<input type="checkbox"/>	<input type="checkbox"/>
Ryan Joslin Steven Tribastone		

Observers:

(others in attendance)

N/A

Resource persons:

(presenters, etc.)

N/A

Special notes:

Next Meeting: April 21, 2009, at 2:00 p.m., in the Monk's Room

**ISSUES BOX or Items
for Future Agenda:**

Susan Laprade is presently working on selecting those Policies that the Enrollment and Student Services Committee will be responsible for reviewing.

Once a decision has been made, the Committee Members should be notified by the next scheduled meeting.

(The “Systematic Plan for Policy Review,” grid developed for use by the Enrollment and Student Services Committee, will now be used by the College’s other Governance Committees.)

Topic 1 **[Presenter 1]**

Discussion: John Solaperto, Chair, called the meeting to order at 2:10 p.m.

John Solaperto made a motion to accept the Minutes from the Enrollment and Student Services Committee Meeting held on November 18, 2008. Steve Tribastone seconded the motion.

Conclusions: The Minutes of the Enrollment and Student Services Committee Meeting held on Tuesday, November 18, 2008, were approved.

Action items:

Person responsible:

Deadline:

Topic 2

[Presenter 2]

Discussion: The Alcohol and Other Drugs Policy, published in the Student Handbook, 2008 – 2009, was reviewed. Since Steve Sullivan was not present, Meagen Mulherin suggested that a consultation with Steve Sullivan regarding the publication of this Policy in the Student Handbook should occur, since the Student Code of Conduct, adopted for state-wide use by the Massachusetts Community College System in April, 2008, is now published in the Student Handbook.

Conclusions: John Solaperto made a motion to discuss the Alcohol and Other Drugs Policy with Steve Sullivan, upon his return, to decide whether or not this Policy should be published in the Student Handbook, or removed. Lori Gourouses seconded the motion.

Action items:	Person responsible:	Deadline:

Topic 3

[Presenter 3]

Discussion: Priscilla Underwood asked for clarification regarding the Notification to Families for Campus Alcohol Policy Violations, published in the Student Handbook, and the Family Educational Rights and Privacy Act (FERPA). John Solaperto agreed and will consult with Steve Sullivan, Susan Laprade, and Tara Fitzgerald-Jenkins. Priscilla Underwood made a motion to adopt the wording as shown in the Student Code of Conduct and incorporate into the Sanctions, as shown on page 77.

John Solaperto seconded the motion.

Conclusions: Lori Gourouses made a motion to contact Kenneth Tashjy, General Counsel, for advice regarding the Alcohol and Other Drugs Policy, as shown on page 77, of the Student Handbook, 2008 – 2009; and the Student Code of Conduct, as shown on page 63, of the Student Handbook, 2008 – 2009. Steve Tribastone seconded the motion.

Action items: John Solaperto made a motion to adjourn the meeting at 2:40 p.m. Lori Gourouses seconded the motion.	Person responsible:	Deadline: