

Quinsigamond
Community
College

INTERNATIONAL
STUDENT
APPLICATION
PACKAGE

670 West Boylston Street
Worcester, MA 01606-2092
Admissions Office: (508) 854-4262 Fax Number:(508) 854-4357
www.qccadm@qcc.mass.edu

Dear Prospective Student:

If you **qualify** to attend Quinsigamond Community College, we shall be pleased to welcome you as a student.

If you **do not** qualify for Admission, we feel we have helped you by saving you from possible problems that could arise if you were admitted but were not sufficiently qualified.

It is important that you read all the enclosed information, submit all the required paperwork, and respond to all requests. Being an International Student from another country, you will need additional time for travel.

Please be advised that Quinsigamond Community College has no residence halls to house students. As an international student you will be responsible for making your own arrangements to obtain adequate housing.

If you need any additional information contact the Admissions Office at (508) 854-4262. Any one of our Admissions Staff members will be happy to answer any questions you may have about your application.

Remember we are committed to abide by the U.S. Immigration laws and regulations set by the U.S. Department of Justice, Immigration and Naturalization Service.

We hope that your stay at Quinsigamond Community College will be most rewarding to you.

Sincerely,

The Admissions Staff

INTERNATIONAL STUDENT INFORMATION - GUIDELINES PACKET

Quinsigamond Community College is pleased that you are interested in becoming an International Student. Before you can be accepted as a International Student or issued an I-20AB you must provide us with the following information:

1. You must submit a Quinsigamond Community College application form at least 60 days prior to the beginning of the desired semester. The application must be signed and dated. (Pages 7a & 7b)
2. You must submit a check or money order for \$50.00 (payable to Quinsigamond Community College).

**** The application fee is non-refundable ****

3. You must submit with your application official documentation of your secondary school or an equivalency certificate.
4. You must submit an Official transcript from each College, Academy, or Institute where you have taken courses since you finished your secondary schooling.

******* All School Transcripts Should Be Translated into English *******

5. If you are already in the United States and are a Non-Immigrant (F-1 Status), with a Certificate of Eligibility (I-20AB) from another school or college, you must submit a copy of the **I-20AB** issued to you from your current institution and a copy of your current transcript.
6. You should be aware that most International Students are accepted to our General Studies Program during their first semester of enrollment. Once you have successfully completed your first semester you may request to change your academic program option. In some cases you may be accepted to the program of your first choice, depending on your academic record.
7. You must be able to pursue full-time studies. A full-time student is a student taking a minimum of 12 credit hours per semester.
8. You must be able to speak, read, write and understand English well enough to take four courses (12 credits) each semester. There are several ways to demonstrate this:
 - a) If your native language is English;
 - b) You attended a secondary school where English was the language used by teachers and students in all classes for **three full years**;

- c) You took the TOEFL (Test of English as a Foreign Language) within the past two years and received a score of 500 or higher, and you have asked that the test results be sent to this college;
 - d) You have completed one year of English as a Foreign Language class at an ENGLISH-SPEAKING college, institute, or academy and have asked that a transcript be sent to this College;
 - e) You have completed a one-semester course in English Composition at an American college or university and received a Grade C or better, and have asked that a transcript be sent.
 - f) You are now in the United States and can come to the Quinsigamond Community College to take an English Assessment (time required: about two (2) hours). You must place into/above ENG100.
9. You must have adequate financial support for the time that you will be a student.

We estimate that you will have the following expenses if you live here for twelve months and go to college for both regular academic semesters (which are September - December and January - May)

NON-RESIDENT

Tuition and fees for 1 academic year (12 credits per semester) **	7,704.00
Additional Fees	175.00
Room and Board for 12 months	7,200.00
Other Expenses:	
Books	600.00
Transportation	1,200.00
Miscellaneous	1,000.00
Universal Health Insurance (mandatory)	473.00
TOTAL	<u>\$18,352.00</u>

****** PLEASE NOTE THAT THE ESTIMATED EXPENSES DO NOT INCLUDE: ******

**** Transportation to and from the United States;**

**** The cost of buying or repairing an automobile;**

**** The added expense of supporting a wife or children;**

****** The cost of Tuition and Fees is only for 12 credits. Additional charges will be assessed if you enroll in more than 12 credits (\$963.00 for 3 additional credits)**

- 10. You must complete either the Certificate of Finance OR Certificate of Sponsorship with your application. (See pages 5 or 6)

YOUR SPONSOR MUST BE A UNITED STATES CITIZEN OR A PERMANENT RESIDENT.

11. Quinsigamond Community College, in compliance with the revised State of Massachusetts and College Immunization regulations (105cMR 220.600: M.G.L. C76 S.15C) requires that in order to register at Quinsigamond Community College, **ALL** students must present a physician certificate enclosed documenting that such student **has** received the following immunizations:

- (a) **Proof of the following immunizations. ***
- ✓ Two doses of live measles vaccine given at least one-month apart beginning on/or after the 1st birthday.
 - ✓ At least one dose of mumps vaccine
 - ✓ At least one dose of rubella vaccine
 - ✓ Diphtheria and Tetanus (TD) booster within the last ten years
 - ✓ Three does of Hepatitis B (2nd dose to be given at least on month after first does, and 3rd dose to be given at least four months after first dose). 2 months of age, and;
- (b) The requirements stated above **shall not** apply when:
1. The student provides written documentation that he/she meets the standards for a Religious or medical exception as set forth in M.G.L. Sect.15. **OR**
 2. The student presents laboratory evidence of immunity (immune titer) for mumps, rubella, and/or Hepatitis B.

In the event that you cannot obtain the required immunization documentation you **must** re-immunize against these diseases. We have enclosed an immunization form with the application to be **completed and returned** (Page 8 & 9)

Please contact your personal physician, your local Department of Public Health, or local community health clinic. If you have any questions call the Registrar's Office (508) 854-4257 for information on immunization availability.

ALL CORRESPONDENCE MUST BE SUBMITTED TO:

QUINSIGAMOND COMMUNITY COLLEGE - ADMISSIONS OFFICE
670 WEST BOYLSTON STREET
WORCESTER, MA 01606-2092

*** It is very important that you submit ALL the necessary papers and documents that we have indicated AS SOON AS POSSIBLE since we cannot issue an I-20AB until all the required papers have been received at the College.

This International Student Application needs to be completed and submitted to the Admission Office by the deadlines indicated below. If you are applying for:

- ** January the deadline is NOVEMBER 1 ****
- ** September the deadline is JULY 1 ****

INTERNATIONAL STUDENT CERTIFICATE

The International Student Certification must be signed and returned with your application showing that you understand the obligations of being accepted to the College.

1. International students in the United States on visas cannot establish a permanent domicile in this country no matter how many extensions may have been granted. Therefore, international students must pay non-resident tuition.
 2. To qualify and maintain a student visa (F-1 status), the International student must register for and maintain **12 credit hours** each semester.
 3. An International student who accepts unauthorized employment is subject to deportation.
-

I have read the above statements and fully understand my obligations if I am granted a student visa. I also understand the total cost of one year's education in the United States of America at this institution is \$18,352.00 and that I will be responsible for payment of all debts and liabilities assumed by me while attending Quinsigamond Community College.

PLEASE PRINT CLEARLY
Home Country Information

Name

Date of Birth

Street Address

City/Town

Country

Student Signature _____ Date _____

ESTIMATED FINANCIAL EXPENSES

Estimated expenses for an F-1 student for the Current Academic Year 2003/2004 (U.S. Dollars):

Table with 2 columns: Expense Category and Amount. Rows include Tuition and fees for 1 academic year (12 credits per semester) **, Additional Fees, Room and Board for 12 months, Other Expenses (Books, Transportation, Miscellaneous, Universal Health Insurance (mandatory)), and Total (\$18,352.00).

Certificate of Finances

As an International Student you are required to certify that you will have available a minimum of \$36,704.00 (American Money) for your two years of study at Quinsigamond Community College. In computing your expenses, you should keep in mind that you will need a minimum of \$1,000 (U.S.) assured support per month. (Must be converted into United States Currency)

ALL TUITION AND FEES MUST BE PAID AT THE TIME OF REGISTRATION

Total Personal and/or Family Savings available monthly \$ _____
Other monthly finances available (please specify) \$ _____
Total monthly finances \$ _____

Certification of Sources of Finances

This is to verify that I have read the above information furnished by the applicant on this form, that it is a true and accurate statement and that the funds are available.

STUDENT MUST HAVE BANK OFFICIAL SIGN CERTIFICATION

Bank's Official Signature: _____
Name of Bank: _____
Name & Title: _____
Date: _____

CERTIFICATE OF SPONSORSHIP

*** Do **not** sign this certificate until you are in the presents of a Justice of the Peace or Notary Public ready to witness **your** signature.

PLEASE NOTE: A SPONSOR MUST BE A UNITED STATES CITIZEN OR PERMANENT RESIDENT

I, _____ of _____
(Please print name of sponsor) (Street)
_____ Hereby declare my intentions
(City) (State) (Zip code)
to undertake full financial responsibility and all other liabilities for my _____
(Friend/relative)
_____ during his/her education and stay in the
(Name of student)

United States of America

* * * * *

I further certify that I _____ am a United States Citizen

YES _____ OR NO _____

If **NO**, I am a permanent resident. My alien registration number is A _____.

Signature of Sponsor

Signed before me _____
(Notary Public Signature)

this _____ day of _____, _____

(Seal)

CERTIFICATE OF FINANCES FOR SPONSOR

This is to certify that I have read the information furnished by the applicant on this form that it is true and accurate statement, and that the funds are available.

SPONSORS MUST HAVE BLANK OFFICIAL SIGN CERTIFICATION

Bank's Official Signature: _____

Name of Bank: _____

Name & Title: _____

Date: _____