

APPLICATION FOR ADMISSION

Quinsigamond Community College

Get There With Us.

PERSONAL INFORMATION: PLEASE PRINT

Last Name

Middle Name

Social Security Number

First Name

Maiden Name

MAILING ADDRESS

(Box, Apt., or Street Name and Number)

(City) (State) (Zip Code)

Home Phone
(Area Code)

Work Phone
(Area Code)

E-MAIL ADDRESS

PLEASE CHECK WHICH SEMESTER YOU WISH TO ENTER

Fall (Sept.-Dec.) 20__ Spring (Jan.-May) 20__ Summer (May-Aug.) 20__

■ Have you previously applied to Quinsigamond Community College? Please check (✓) Yes No

If Yes, please indicate for which semester and year _____

■ Have you previously attended Quinsigamond Community College? Please check (✓) Yes No

If yes, please indicate in which semester and year _____

If yes, what name did you use during that enrollment? _____

■ Please indicate the Study Option you are applying to: _____
Please write out Study Option above and print the code in boxes at right. See Study Options sheet on back cover for code.

■ Will you be attending full-time or part-time? Please check (✓) Part-time Full-time
Please consult the application information concerning part-time study.

■ What is the highest diploma, degree, or certificate you have achieved? Please check (✓) only one of the following:

High School Diploma Associate in Arts Associate in Science Bachelor of Arts Certificate
 General Educational Development G.E.D. Bachelor of Science No H.S. Diploma or G.E.D.

■ Are you interested in receiving information about Financial Aid? Please check (✓) Yes No

■ Are you a Veteran of the U.S. Armed Forces? Please check (✓) Yes No

■ Date of Birth
(month/day/year) ■ Sex: Please check (✓) Male Female

GENERAL INFORMATION

What is your educational goal at Quinsigamond Community College? please check (✓)

- Receive an Associate Degree or Certificate in the program to which you applied.
- Take courses to qualify for another QCC Program of Study: indicate desired program _____
- Take courses for personal or career enrichment.
- Transfer courses to another institution, without receiving a degree.

OPTIONAL INFORMATION

The following information, which is voluntary, will help us to better know our student body and enable us to comply with governmental statistical requests. Responses will not be a factor in admissions decisions made by the college, but will be made a part of the Permanent Student File, which is protected by Federal and State Privacy Legislation.

- Marital Status: Please check (✓) only one of the following
Single Married Widowed Separated Divorced
Ethnic Background: Please check (✓) only one of the following
American Indian/Alaskan Native Asian/Pacific Islander Hispanic Black/Non-Hispanic
Cape Verdean White/Non-Hispanic Non-Resident Alien Other

ACADEMIC INFORMATION

High School (from which you will have graduated)

Name City State
CEEB # (H.S. Code number) Year of Graduation (actual or anticipated)

College

Name City State
CEEB # (College Code number) Dates Attended: from to

College

Name City State
CEEB # (College Code number) Dates Attended: from to

- Have you participated in a Tech Prep/Pathways Program in your high school? Yes No
How did you first become aware of the programs offered at Quinsigamond Community College? Please check (✓)
High School Counselor High School Teacher Human Service Agency Radio
Web Page College Fair Open House E-mail
Newspaper Ad Friend/Relative Direct College Mailing Telephone
Television Admissions Representative

RESIDENCY INFORMATION

- Are you a United States citizen or a Permanent Resident (Resident Alien)? Yes No
Alien Reg.# (if applicable)
Are you a citizen of a foreign country? Yes No If "yes", please indicate country:
Are you currently here on a Temporary Visa? Yes No If "yes", indicate type of Visa:
Expiration Date:

Please note: If you are not a United States Citizen and are not here on a Permanent or Temporary Visa, and enroll in the College, we may be required to report your status to the Immigration and Naturalization Service.

- For Permanent Massachusetts Residents:
To be considered a Resident for tuition purposes, a person must have maintained residency in Massachusetts for 6 months or longer prior to the start of classes and intend to maintain residency. Persons on Temporary Visas cannot be considered residents. Please complete the following statement:
I certify that I am ___ years of age and that pursuant to rules and regulations, I am domiciled in Massachusetts and have maintained a residence herein continuously since (date).
Signature Date
If you are under 18 years of age, your parent or guardian must co-sign below.
Signature Date

CERTIFICATION

I understand that any acceptance to Quinsigamond Community College does not guarantee placement in all courses required to complete a degree or certificate. Failure to assess into minimum level English and/or reading courses could prevent the enrollment in certain courses.
I certify that the information contained in this Application is accurate and complete.

Signature Date

APPLICATION FOR ADMISSION INFORMATION AND INSTRUCTIONS

Academic Guidelines

Minimum academic qualifications have been established for certain degree and certificate programs. Please contact an Admissions representative to determine your status and to review your academic background. This review will help you to determine which academic program may best suit your needs. Students are admitted to programs on a rolling basis once minimum admissions requirements are met, and programs are filled on a first-come, first-served basis.

How to Apply

1. Please type or print your information on the application and return it to the Admissions Office with a check or money order (non-refundable) made payable to Quinsigamond Community College (QCC). Please do not send cash.
In the event you have already applied to another Massachusetts Community College, please enclose a photocopy of your cancelled check, or a written statement from that college indicating that your application fee has been paid.
If you have previously applied to Quinsigamond Community College, the application fee is not required. You may also request a waiver due to financial hardship.
2. The Certificate of Residence must be signed.
3. Request your high school guidance counselor to forward an official transcript of your high school record to the QCC Admissions Office.
4. If you have taken the high school equivalency exam (G.E.D.), request your testing center to forward an official copy of your scores (Form 30) to the QCC Admissions Office.

How to Transfer

You are welcome to transfer to Quinsigamond from another college or university; however, please comply with the procedures outlined above. To transfer your credits to Quinsigamond for advanced standing, ask the Registrar of any institution you have previously attended to forward an official transcript of your record.

Disabilities

(INCLUDED IN SECTION 504)

Quinsigamond Community College provides auxiliary aids and services to students with disabilities. If you have a disability, you will need to pay particular attention to the disability information included with the acceptance letter sent to all students admitted to the College.

Immunization Requirements

Quinsigamond Community College, in compliance with the Massachusetts Immunization Laws, requires that all students who attend full time, or are enrolled in a Health Science Program, present a physician's certificate indicating that the following immunizations have been received:

1. At least one dose of mumps and rubella vaccine(s) given at, or after, 12 months of age;
2. Two doses of live measles vaccine given at least one month apart, beginning at, or after, 12 months of age; and
3. A booster dose of Td within the last ten years.
4. Three doses of Hepatitis vaccine, the second dose given at least one month after the first dose, and the third dose given at least four months after the first dose

There are certain instances which do not require proof of immunization. Please consult the Immunization Form obtained in the Admissions Office, or the Admissions Staff for further information.

New England Regional Student Program (NERSP)

This program provides residents of other New England states an opportunity to attend Quinsigamond, paying state tuition plus a 50% surcharge. To be eligible for NERSP, students must be admitted to a Quinsigamond Community College program which is not offered at their own state colleges.

Quinsigamond Community College is an equal opportunity / affirmative action institution and does not discriminate on the basis of race, color, national origin, sex or handicap status in its education programs or in admission to, access to, treatment in or employment in its programs or activities as required by Title VI, Civil Rights Act of 1964; Title IX, Education Amendments of 1972; and Section 504, Rehabilitation Act of 1973 and regulations promulgated thereunder, 34 C.F.R. Part 100 (Title VI), Part 106 (Title IX) and Part 104 (Section 504). All inquiries concerning application of the above should be directed to the College's Equal Opportunity/ Affirmative Action Officer, who is also the Title IX and Section 504 Coordinator.



Please complete this short form and return with your \$20.00 application fee (or \$50.00 if applicable).

Social Security Number _____

Name: _____
Last First Middle Initial

Address: _____
Box, Apt., Street Name and Number City State Zip Code

Study Option: _____

please check (✓) one below

- \$20 application fee enclosed for Massachusetts resident
- \$50 application fee enclosed for out-of-state and/or international student
- application fee paid to another Massachusetts Community College (must provide proof of payment)
- application fee previously paid to Quinsigamond Community College (must provide proof of payment)
- application fee waiver request enclosed

Please check (✓) which semester you wish to enter:

- Fall, 20__
- Spring, 20__
- Summer, 20__
- Intersession, 20__

Checks or Money Orders required. We cannot accept cash.

TUITION AND FEES*

Massachusetts Residents \$115.00/credit
(\$24 Tuition/\$91 Educational Services Fee)

All Other Students \$321.00/credit
(\$230 Tuition/\$91 Educational Services Fee)
(Non-Residents, International Students)

Registration Fee per semester (non-refundable) \$25.00

Technology Fee per semester** \$50.

Insurance

Compulsory Health Insurance*** \$545.00/year
(9 credits or more)

Allied Health Insurance \$15.00/year
(\$61.00 for EMT Programs)
(For Allied Health Program Students only)

Notes:

- * Tuition and Fees are subject to change. Fees for certain programs may be different.
- ** Technology fee will be prorated for shorter sessions. The cost per sessions are \$50, Fall; \$10, Intersession; \$50, Spring; \$25, Summer I or Summer II
- *** The Massachusetts Universal Health Insurance Law requires all students enrolled for 9 or more credit hours to participate in a comprehensive health insurance plan unless they have alternative, comparable coverage.

FINANCIAL AID

The major sources of federal financial aid assistance include:

- **Federal Pell Grant**
- **Federal Supplemental Educational Opportunity Grant (FSEOG)**
- **Federal Work Study**
- **Ford Federal Direct Student Loan**

Also available under the Community College Access Grant Program are state tuition waivers, Massachusetts Cash Grants and MassGrants (formerly Massachusetts State Scholarships). All of these programs are intended for residents of the Commonwealth. MassGrants are available only for those students enrolled on a full-time basis.

In order to receive financial aid, you must complete the application process, be accepted into an eligible degree or certificate program and demonstrate financial "need."

Financial Aid Deadlines

The priority deadline for financial aid consideration at Quinsigamond Community College is April 1. Many sources of funding are limited in availability, with the earliest applicants receiving priority consideration. To apply for the MassGrant program, you must have your application processed by May 1. You must re-apply for financial aid each academic year.

STUDY OPTIONS

PLEASE NOTE: * Days Only ** Evenings Only *** Part-Time Only

Associate in Arts

- * Early Childhood Education (EC)
- General Studies (GS)
- Community Health Option (GSCH)
- Elementary Education Option (GSIA)
- Occupational Education Option (GSOE)
- Liberal Arts (LA)

Associate in Applied Science

- * Automotive Technology (AT)
- Telecommunications Technology (TL)

Associate in Science

- * Allied Dental Services:
 - Health Sciences Option (ADHS)
 - Dental Sales/Marketing Option (ADDS)
 - Dental Office Management Option (ADDO)
- * Applied Arts (Computer Graphic Design) (GA)
- * Basic Engineering (BE)
- Business Administration - Career
 - Business Administration Option (BB)
 - Business Office Support Specialist Option (BBBS)
- Business Administration-Transfer (BT)
- Complementary Health (CHM)
- Computer Information Systems
 - Applications Specialist Option (CIAS)
 - Programming Option (CIPR)
- Computer Systems Engineering Technology (SE)

- Criminal Justice (CJ)
- * Dental Hygiene (DH)
- Electromechanical Technology (EP)
- Electronics Technology
 - Biomedical Option (ELBI)
 - Electronics Option (ELET)
- ** Fire Science (FS)
- * Hotel and Restaurant Management
 - Hospitality Management Option (HMHO)
 - Foodservice Management Option (HMFO)
- * Human Services (HA)
- Manufacturing Technology (MP)
- Medical Support Specialist:
 - Medical Assisting Option (MSMA)
- * Nurse Education (NU)
- * Occupational Therapy Assistant (OT)
- * Paramedic Technology (EM)
- * Radiologic Technology (RT)
- * Respiratory Care (RS)

Certificate Options

- * Automotive Maintenance and Light Repair (AM)
- Biotechnology Technician (BI)
- Business Administration (BAC)
- Business Office Support Specialist:
 - Clerical Office Option (BSCO)
 - Customer Service Specialist Option (BSCS)
 - Legal Office Specialist Option (BSLO)
 - Medical Office Specialist Option (BSMS)

- Office Information Specialist Option (BSOI)
- Computer Information Systems
 - Applications Specialist Option (CAS)
 - Web Applications Option (CWA)
- * Dental Assisting (DA)
- Early Childhood Education:
 - Early Childhood Education for Assistant Teachers Option (CEAT)
 - Advanced Early Childhood Education Option (CAEC)
- ** Infant/Toddler Training Option (IC)
- School Age Option (CSA)
- Electronics Technology (CE)
- * English as a Second Language (SL)
- * EMT Paramedic (PC)
- * EMT Intermediate (EI)
- * Hotel and Restaurant Management
 - Foodservice Management (FM)
 - Hospitality Supervision (HP)
- * Human Services (HS)
- Manufacturing Technology (MPC)
- * Medical Assisting (ME)
- * Practical Nursing (LP)
- * Surgical Technology (ST)

Non-Degree Programs

- * Twelfth Year (TY)