

Communication Skills Center

Harrington Learning Center, Room 208 508-854-7488

Student Referral Form

Professor: When referring a student to the Communication Skills Center, please fill out this form and attach it to your student's work. The information you provide will guide the focus of your student's tutoring session.

Student: Your professor has referred you to the Communications Skills Center to work with a writing tutor. Please bring this form and your writing assignment to the Center during the walk-in tutoring hours listed below.

Professor's Name:

Student's Name:

Course:

Date of Referral:

Check all that apply:

- ☐ Help with topic/thesis development
- ☐ Help clarify the assignment
- ☐ Help with organization/coherence
- ☐ Help with support/detail/specific information
- ☐ Help with grammar/mechanics
- ☐ Help with documentation/in-text citations
- ☐ Other (please explain below)

Comments:

.....

.....

.....

.....

.....

.....

.....

www.qcc.mass.edu/csc/

Hours: Mon-Thurs 8:00am-9:00pm Fri 8:00am-5:00pm Sat 9:00am-3:00pm

