

# Recycling Guidelines

## MATERIAL



### MIXED PAPER

## WHAT TO RECYCLE

White & colored office paper  
Newspapers  
Magazines & catalogues  
Junk mail  
Envelopes with windows  
Cereal (chipboard) boxes  
Soft cover books  
Brown paper bags  
Telephone books  
Shredded paper  
Staples and paperclips are **OK**

## WHAT **NOT** TO RECYCLE

**NO** Soda or beer holders/cartons  
**NO** 3-ring binders or binder clips  
**NO** Paper plates or cups  
**NO** Tissues or napkins  
**NO** Food contaminated products  
**NO** Pizza boxes/wrapping paper  
**NO** Waxed or carbon paper  
**NO** Backing from labels  
**NO** Tyvek or FedEx envelopes  
**NO** Covers of hard cover books  
**NO** Photographs



### BOTTLES & CANS

#1-7 Plastic bottles, tubs, and containers less than 2 gallons  
Aluminum and tin cans  
Tin cans  
Bi-metal cans  
Glass bottles and jars  
Milk and juice cartons

**NO** Caps, lids, or pumps  
**NO** Ceramics/PYREX  
**NO** Plate or stained glass  
**NO** Styrofoam  
**NO** Plastic bags  
**NO** Fuel containers  
**NO** Plastic films or bags  
**NO** Needles  
**NO** Containers over 2 gallons



### CORRUGATED CARDBOARD



Corrugated cardboard is the cardboard that has a wavy layer sandwiched between 2 flat layers.

**NO** Rigid styrofoam or plastic packaging material  
**NO** Pizza Boxes

**• Please flatten cardboard & place next to large blue recycling bins**

Questions? Contact the QCC Recycling Hotline at X7400, or visit the QCC Intranet Resources Page at <http://www.qcc.mass.edu/qcchome/index.htm> and click on the Campus Info Button