Remote Access from off campus to QCC Library databases

**Step 1:** Have your student ID number ready **OR** bring your student ID to the library circulation desk on the 2nd floor of the Harrington Learning Center to get a library barcode.

The staff will ask you to fill out a few questions. They will create a record for you and put a barcode on the back of your ID. Your barcode will allow you to request interlibrary loans and check out books as well as allow you to access the online databases when you are not on campus.

**Step 2:** Go to the library web page. The URL is [http://www.qcc.mass.edu/library](http://www.qcc.mass.edu/library)

Click on the **Article Databases by Title A-Z** link.

**Step 3:** Select a Database. All of our article databases are listed alphabetically by title.
**Step 4:** Enter your Student ID number or Library card (barcode) number and your Last Name.

Your library card number is the number on the barcode placed on the back of your QCC ID when you registered at the library.

When you enter the 13-digit barcode number, do not include spaces between the numbers.

Enter your last name.

Click on “Submit Query.”

You will be sent along to the online database you clicked on in Step 3 above and will be able to start your search.

**Troubleshooting error messages:**
If you get a message telling you that your number or password is incorrect, please call or visit the Circulation Desk for assistance (508) 854-4581.

Your barcode expires at the end of each semester, so you may also be “blocked” temporarily if you have not registered for the next semester or renewed your barcode in person. Stop by the Circulation Desk with proof you are a current student (paid term bill or class schedule) to update your library account for the current semester.

**Need Help?**
For assistance using the individual databases or for help with your research project, please call the Reference Desk during regular library hours at (508) 854-4366 or email us at reference@qcc.mass.edu.