

**NURSE EDUCATION DEPARTMENT**

**A.D.N. AND PNP SYSTEMATIC PLAN FOR PROGRAM EVALUATION AND ASSESSMENT OF OUTCOMES**

<b>STANDARD V: RESOURCES</b> <b>Resources are sufficient to accomplish the nursing education unit purposes</b>  <b>Criterion # 15:</b> Fiscal resources are sufficient to support the nursing education unit purposes and commensurate with the resources of the governing organization.				<b>OPERATIONAL DEFINITION:</b> <i>Fiscal resources</i> are defined as monies provided to support operating and capital budget. <b>Expected Level of Achievement (ELA):</b> 1. The Nurse Education budget will reflect the fiscal resources sufficient to support the purposes of the nursing unit 100% of the time. 2. The Nurse Administrator and the Nursing faculty will have input into the development of the budget 100% of the time. 3. Nursing faculty will receive written notification of availability of funding to support professional development 100% of the time.		
PROCESS				IMPLEMENTATION		
Component	Where is Documentation Found	Person Responsible	Time/Frequency of Assessment	Assessment Method	Results of Data & Analysis <i>(Including ELA)</i>	Actions <i>For program Development, Maintenance or Revision</i>
Fiscal Resources:  Nurse Education Department Budget  Faculty and Staff Development and Instruction	Nurse Administrator Job Description	Nurse Administrator	Annually  <b>Due:</b> July 2004	<b>Method:</b> The Nurse Administrator and the Dean of Health Care and Life Sciences will review the Nurse Administrator job description to insure responsibility and authority is documented relative to budget preparation and allocation.	At the February 2004 faculty meeting, all faculty were asked to submit requests for budget preparation to Coordinator for the next budget cycle..   At the 9/03 faculty meeting all faculty agreed with ELA #1-3. Staff Development sends out information relative to available resources to support faculty development and instruction Email sent to all faculty on 9/17/03. See attached.	Noted
	Nurse Administrator Files	Program Coordinators	Annually  <b>Due:</b> February 2004	The A.D.N. and PNFO meeting minutes will record faculty suggestions and requests for budget preparation related to resources sufficient for the nurse education unit to achieve its purposes and objectives.		
	A.D.N. Faculty Meeting Minutes and PNFO		Annually  <b>Due:</b> September 2003	The Nurse Education Faculty will receive written notification from the Staff Development Department of available resources allocated to support faculty development and instruction.  <b>Rationale:</b> Annual review is necessary to ensure Nurse Administrator and faculty involvement in the budgetary process and to ensure fiscal allocations are sufficient to support the nursing education unit purposes and faculty development and instruction.		
	Nurse Education Department Budget					
	Staff Development Budget					