

NURSE EDUCATION DEPARTMENT

A.D.N. AND PNP SYSTEMATIC PLAN FOR PROGRAM EVALUATION AND ASSESSMENT OF OUTCOMES

STANDARD VI: INTEGRITY Integrity is evident in the practices and relationships of the nursing education unit. Criterion # 19: Information about the program, intended to inform the general public, prospective students, current students, employers and other interested parties, is current, accurate, clear and consistent			OPERATIONAL DEFINITION: <i>Program information</i> is defined as published facts describing policies and practices of the College and the Nurse Education programs Expected level of achievement: 1. College policies and procedures are publicly accessible, current, and accurate, clear and consistent 100% of the time. 2. Information related to the Nurse Education Program is publicly accessible, current, accurate, clear and consistent 100% of the time			
PROCESS				IMPLEMENTATION		
Component	Where is Documentation Found	Person Responsible	Time/Frequency of Assessment	Assessment Method	Results of Data & Analysis <i>(Including ELA)</i>	Actions <i>For program Development, Maintenance or Revision</i>
College Policies and Procedures Published information/policies and procedures related to the Nurse Education Programs	College Catalogue College Web Site College Student Handbooks Nurse Education Web Site Faculty Handbook Admission Packets Nursing Student Handbook A.D.N. Policy and Procedure Meeting Minutes A.D.N. Faculty Meeting Minutes PNFO Meeting Minutes Course Syllabi	A.D.N. Policy and Procedure Committee PNFO	Annually A.D.N. Due: May 2004 PNP Due: June 2004	Method: Using a checklist format, the A.D.N. Policy and Procedure Committee and the PNFO will review the college catalog, the college student handbook, the faculty handbook, the Admission Packets, the Nurse Education Web Site and the Nurse Education Student Handbook for the following published policies and procedures. <ul style="list-style-type: none"> • College mission, philosophy, and purpose statement • Admission policies • Health Requirements • Tuition and Fees • Financial Aid Options • Graduation Requirements • Licensing requirements • Academic policies • Academic calendar program • Student services • Nurse Education Department mission, philosophy, and program purposes • Health Requirements Course Curriculum <ul style="list-style-type: none"> ○ Program Length ○ Required Nursing Courses ○ Sciences and Humanities ○ Definition of clock and credit hours for lecture, laboratory and clinical experiences ○ Ratio of clock hours to credit hours 		

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Criterion # 19 continued

PROCESS					IMPLEMENTATION	
Component	Where is Documentation Found	Person Responsible	Time/Frequency of Assessment	Assessment Method	Results of Data & Analysis <i>(Including ELA)</i>	Actions <i>For program Development, Maintenance or Revision</i>
<i>continued</i>	Clinical Evaluation Tools Career Fair Information			<ul style="list-style-type: none"> ○ Specific credit hours required for each course ○ Career Opportunities ○ Course Syllabi ○ NLNAC Accreditation Status including name, address, and telephone number ○ Clinical Evaluation Tools <i>(Health and Safety of clients, students and faculty addressed)</i> ○ MBORN Written Program Approval <p>Rationale: A review of published college and nurse education program documents ensures the information is current, accurate, clear and consistent.</p>		

