

NURSE EDUCATION DEPARTMENT

A.D.N. AND PNP SYSTEMATIC PLAN FOR PROGRAM EVALUATION AND ASSESSMENT OF OUTCOMES

<p>STANDARD 1: MISSION AND GOVERNANCE There are clear and publicly stated mission and/or philosophy and purposes appropriate to postsecondary or higher education in nursing.</p> <p>Criterion # 2: Faculty, Administrators, and Students participate in governance as defined by the parent organization and nursing education unit.</p>				<p>Operational Definition: <i>Governance</i> is defined as having the authority to make decisions regarding the operation and delivery of the Nurse Education Unit Programs.</p> <p>Expected level of achievement (ELA):</p> <ol style="list-style-type: none"> 1. Organizational charts will accurately reflect the relationship within the nursing unit and the college 100% of the time. 2. The Nursing Administrator will participate in the Vice President of Academic Affairs Staff meetings 100% of the time. 1. The Nurse Education Department faculty will participate in program and college wide activities and committees with a benchmark of 75% of the faculty serving on division or college wide committees and 100% of faculty serving on at least one Nurse Education committee. 2. A student representative from each nursing course will influence the governance of the program through participation in faculty meetings and student organizations 50% of the time. 3. The A.D.N. Program Coordinator will be a member of the College's Academic Affairs Committee 100% of the time 4. A Nurse Education Department Program Coordinator will attend the Healthcare Coordinator's meeting and the Coordinator's Council 85% of the time. 5. The Nursing Administrator and or a Nurse Education Department Program Coordinator will attend the Division meetings 100% of the time. 		
PROCESS				IMPLEMENTATION		
Component	Where is Documentation Found	Person Responsible	Time/ Frequency of Assessment	Assessment Method	Results of Data & Analysis <i>(Including ELA)</i>	Actions <i>For program Development, Maintenance or Revision</i>
QCC Organizational Chart	Human Resources Department	Nursing Administrator	Annually Due: June, 2004	Method: The Nursing Administrator will examine the organizational charts to ensure clarity and accuracy of the reporting structures : <ul style="list-style-type: none"> • QCC Administration • Healthcare Division • Nurse Education Department 		
Nurse Education Department Organizational Chart	Nurse Education Department Faculty Handbooks					
College Governance Participation	College wide meeting minutes	Nursing Administrator	Annually Due: May, 2004	Method: The Nursing Administrator will review the college service activities log required by the MCCC for faculty participation in governance activities. The Nursing Administrator will review committee membership for program, division		
Nurse Education Department Governance	Healthcare & Life Science Division meeting minutes					

A.D.N. AND PNP SYSTEMATIC PLAN FOR PROGRAM EVALUATION AND ASSESSMENT OF OUTCOMES

Criterion # 2

PROCESS				IMPLEMENTATION		
Component	Where is Documentation Found	Person Responsible	Time/ Frequency of Assessment	Assessment Method	Results of Data & Analysis <i>(Including ELA)</i>	Actions <i>For program Development, Maintenance or Revision</i>
College Governance Participation continued Nurse Education Department Governance Participation	Coordinator's Council meeting minutes Healthcare Coordinator's meeting minutes Nurse Education Faculty meeting minutes			<p>Method continued: and college wide committees for representation by the Nursing Administrator, Nurse Education Department Coordinators, Nurse Education Department Faculty and Nursing Students from each nursing program.</p> <p>The Nursing Administrator will review faculty meeting minutes for evidence of faculty and student participation in the governance of the Department.</p>		
Practical Nursing Program Faculty Bylaws	Practical Nursing Faculty Handbook	Practical Nursing Faculty Organization (PNFO)	Annually Due: June 2004	<p>Method: The PNFO will review the PNFO bylaws to ensure clarity of membership, meeting format and voting privileges of the Nurse Administrator, Faculty and Students.</p> <p>Rationale: Review identifies relationships, roles and degree of participation in college and unit governance and ensures consistency with PNFO meeting format.</p>		
A.D.N. Nursing Program Faculty Bylaws	A.D.N. Nursing Faculty Handbook	A.D.N. Curriculum Committee	Annually Due: May 2004	<p>Method: The curriculum committee will develop the bylaws identifying membership, meeting format and voting privileges of the Nurse Administrator, Faculty and Students.</p> <p>Rationale: Development of bylaws will create consistency with A.D.N. Faculty meeting format.</p>		