

EZ Labor Manager – Employee Enter Time

The screenshot shows the ADP ezLaborManager login page in a Microsoft Internet Explorer browser. The browser's address bar displays the URL: <https://ezlmapppcl.f.adp.com/ezLaborManagerNet/Login/Login.aspx?cdID=181428&lng=en-US>. The page header includes the ADP logo and the text "QuinsigamondCommColl".

The main content area is divided into two sections: "Login" and "Messages".

Login Section:

- Language:** A dropdown menu with options: English (United States), English (Canada), français (Canada), English (United Kingdom), and English (Australia).
- Client Name:** "QuinsigamondCommColl" with a "Change Client" link.
- User ID:** A text input field.
- Password:** A password input field.
- Login:** A red button with the text "Login".

Messages Section:

- A message box containing the text "No messages".

Annotations:

- A box labeled "Enter User Id and Password" has arrows pointing to the User ID and Password input fields.
- A box labeled "Click Login" has an arrow pointing to the Login button.

The footer of the page contains the text: "Copyright ©2000-2010 Automatic Data Processing, Inc. All Rights Reserved." and links for "ABOUT", "PRIVACY", and "LEGAL". The browser's status bar shows "Internet | Protected Mode: On" and the system tray displays the date and time: "11:11 AM 12/8/2010".

ADP ezLaborManager - Home - Microsoft Internet Explorer provided by Quinsigamond Community College
https://ezlmapdcl.f.adp.com/ezLaborManagerNet/EmployeeServices/EmployeeServicesStart.aspx

File Edit View Favorites Tools Help
Convert Select

ADP ezLaborManager - Home

ADP Options Help Training Exit
Employee Services ezLaborManager.

Home My Labor My Attendance My Benefits My Information

Wednesday, December 08, 2010 11:25 AM [Inbox \(0\)](#) [Schedule at a Glance](#)

Today's Activities

[Time Sheet](#) [Supplemental Earnings](#)

No Activities

To Top

Inbox [View My Attendance Notifications](#)

[Refresh Inbox Content](#) [Preferences](#)

You have no inbox messages at this time.

To Top

Schedule at a Glance [View Schedule](#)

You have no schedule between Wednesday, December 08, 2010 and Wednesday, December 15, 2010.

To Top

12/08/2010 11:25:55 AM v11.017.005.04 - >9e;H[({ portal9ezlm.adp.com - portal9ezlm.adp.com DPID - EH.)Bh
Copyright ©2000-2010 Automatic Data Processing, Inc. All Rights Reserved. ABOUT PRODUCT SUGGESTIONS PRIVACY LEGAL

Done Internet | Protected Mode: On 100%

11:25 AM
12/8/2010

Click on Time Sheet

ADP ezLaborManager - Employee Time Sheet - Microsoft Internet Explorer provided by Quinsigamond Community College

https://ezlmapppdclif.adp.com/ezLaborManagerNet/EmployeeServices/TimeEntry/EmployeeTimeSheet.aspx?icdr=T#FiltrRow

File Edit View Favorites Tools Help

Convert Select

Favorites Suggested Sites Network Services Home P... The Q Customize Links Free Hotmail Login to the Document Di... Newsletter Application M... Newsletter Application M...

ADP ezLaborManager - Employee Time Sheet

ADP Options Help Training Exit

Employee Services ezLaborManager

Home My Labor My Attendance My Benefits My Information

Pay Date Range: User-Defined Date Range 12/05/2010 - 12/11/2010 Find

You are here: Home > Employee Time Sheet

Printable View Payroll Summary Supplemental Earnings Preferences

Submit

Select		Date In	Time In	Time Out	Hours	Daily Totals	Out Type	Earnings Code	Anchored LCF4	Cost Center	Title
<input type="checkbox"/>	+	Sun	12/05/2010							999999	999999
<input type="checkbox"/>	+	Mon	12/06/2010	08:00 AM	02:00 PM	6.00	6.00			999999	999999
<input type="checkbox"/>	+	Tue	12/07/2010							999999	999999
<input type="checkbox"/>	+	Wed	12/08/2010							999999	999999
<input type="checkbox"/>	+	Thu	12/09/2010							999999	999999
<input type="checkbox"/>	+	Fri	12/10/2010							999999	999999
<input type="checkbox"/>	+	Sat	12/11/2010							999999	999999
					Total Hours:	6.00					

Submit Insert Delete

Back to: Home

Enter Time In and Time Out

Click on the Cost Center look-up

12/08/2010 11:26:30 AM v11.017.005.04 - xb>:9g:9e,H[({ portal9ezlm.adp.com - portal9ezlm.adp.com DPID - EH,BH

Copyright ©2000-2010 Automatic Data Processing, Inc. All Rights Reserved. ABOUT PRODUCT SUGGESTIONS PRIVACY LEGAL

javascriptvoid(0); Internet | Protected Mode: On 100%

11:27 AM 12/8/2010

ADP ezLaborManager - Selection Window - Microsoft Internet Explorer provided by Quinsigamond Communit...

Search Options
Column: ID Search: (leave field blank to select all)
 Active Only Effective Only

4 Found

ID	Description	Start	End	Active
103000	VP Administrative Serv			✓
103300	Information Technologies			✓
103400	Purchasing			✓
999999	Default			✓

Cancel

Select the appropriate Cost Center

12/08/2010 11:26:30 AM v11.017.005.04 - xb>9g;9e,H[({ portal9ezlm.adp.com - portal9ezlm.adp.com DPID - EH.)Bh
Copyright ©2000-2010 Automatic Data Processing, Inc. All Rights Reserved. ABOUT PRODUCT SUGGESTIONS PRIVACY LEGAL
Internet | Protected Mode: On 100%
11:28 AM 12/8/2010

ADP ezLaborManager - Employee Time Sheet - Microsoft Internet Explorer provided by Quinsigamond Community College

ADP https://ezmappdcl1f.adp.com/ezLaborManagerNet/EmployeeServices/TimeEntry/EmployeeTimeSheet.aspx?icdr=T#FtrRow

File Edit View Favorites Tools Help

Convert Select

ADP ezLaborManager - Employee Time Sheet

ADP Options Help Training Exit

Employee Services ezLaborManager.

Home My Labor My Attendance My Benefits My Information

Pay Date Range: User-Defined Date Range 12/05/2010 - 12/11/2010 Find

You are here: Home > Employee Time Sheet

Printable View Payroll Summary Supplemental Earnings Preferences

Submit

Select		Date In	Time In	Time Out	Hours	Daily Totals	Out Type	Earnings Code	Anchored LCF4	Cost Center	Title
<input type="checkbox"/>	Sun	12/05/2010								999999	999999
<input type="checkbox"/>	Mon	12/06/2010	08:00 AM	02:00 PM	6.00	6.00				103000	999999
<input type="checkbox"/>	Tue	12/07/2010								999999	999999
<input type="checkbox"/>	Wed	12/08/2010								999999	999999
<input type="checkbox"/>	Thu	12/09/2010								999999	999999
<input type="checkbox"/>	Fri	12/10/2010								999999	999999
<input type="checkbox"/>	Sat	12/11/2010								999999	999999
					Total Hours:	6.00					

Submit Insert Delete

Back to: Home

12/08/2010 11:26:30 AM v11.017.005.04 - xb>:9e,H[({ portal9ezlm.adp.com - portal9ezlm.adp.com DPID - EH.)Bh

Copyright ©2000-2010 Automatic Data Processing, Inc. All Rights Reserved. ABOUT PRODUCT SUGGESTIONS PRIVACY LEGAL

javascriptvoid(0); Internet | Protected Mode: On 100%

11:28 AM 12/8/2010

Click on the Title look-up

ADP ezLaborManager - Employee Time Sheet - Microsoft Internet Explorer provided by Quinsigamond Community College

https://ezlmappdclf.adp.com/ezLaborManagerNet/EmployeeServices/TimeEntry/EmployeeTimeSheet.aspx?cdr=T#FiltrRow

ADP ezLaborManager - Selection Window - Microsoft Internet Explorer provided by Quinsigamond Communit...

https://ezlmappdclf.adp.com/ezLaborManagerNet/Zooms/ZoomPopupWindow.aspx?zmOrigin=TCM&zMName=LCF&

Title Lookup

Search Options

Column: ID Search: (leave field blank to select all)

Active Only Effective Only

5 Found

ID	Description	Start	End	Active
610701	President's Housing			✓
620418	Assistant-Staff			✓
620429	Parking Clerk			✓
620433	Secretary-Administrative			✓
620437	Switchboard Operator			✓

Cancel

Select the appropriate Title

12/08/2010 11:26:30 AM v11.017.005.04 - <9g:9e,H[({ portal9ezlm.adp.com - portal9ezlm.adp.com DPID - EH,BH

Copyright ©2000-2010 Automatic Data Processing, Inc. All Rights Reserved. ABOUT PRODUCT SUGGESTIONS PRIVACY LEGAL

javascript:void(0); Internet | Protected Mode: On 11:29 AM 12/8/2010

ADP ezLaborManager - Employee Time Sheet - Microsoft Internet Explorer provided by Quinsigamond Community College

ADP https://ezlmapdcl1f.adp.com/ezLaborManagerNet/EmployeeServices/TimeEntry/EmployeeTimeSheet.aspx?icdr=T#FiltrRow

File Edit View Favorites Tools Help

Convert Select

ADP ezLaborManager - Employee Time Sheet

ADP Options Help Training Exit

Employee Services ezLaborManager.

Home My Labor My Attendance My Benefits My Information

Pay Date Range: User-Defined Date Range 12/05/2010 - 12/11/2010 Find

You are here: Home > Employee Time Sheet

Printable View Payroll Summary Supplemental Earnings Preferences

Submit

Select		Date In	Time In	Time Out	Hours	Daily Totals	Out Type	Earnings Code	Anchored LCF4	Cost Center	Title
<input type="checkbox"/>	+ Sun	12/05/2010								999999	999999
<input type="checkbox"/>	+ Mon	12/06/2010	08:00 AM	02:00 PM	6.00	6.00				103000	620418
<input type="checkbox"/>	+ Tue	12/07/2010								999999	999999
<input type="checkbox"/>	+ Wed	12/08/2010								999999	999999
<input type="checkbox"/>	+ Thu	12/09/2010								999999	999999
<input type="checkbox"/>	+ Fri	12/10/2010								999999	999999
<input type="checkbox"/>	+ Sat	12/11/2010								999999	999999
					Total Hours:	6.00					

Submit Insert Delete

Back to: [Home](#)

Click Submit

12/08/2010 11:26:30 AM v11.017.005.04 - xb>:9g:9e,H[({ portal9ezlm.adp.com - portal9ezlm.adp.com DPID - EH.)Bh

Copyright ©2000-2010 Automatic Data Processing, Inc. All Rights Reserved. ABOUT PRODUCT SUGGESTIONS PRIVACY LEGAL

Internet | Protected Mode: On 100%

11:30 AM 12/8/2010

Last updated: 12/8/2010