

**Quinsigamond Community College
Minutes of the Academic Affairs Committee
March 9, 2010**

Members Present: Andria Schwartz, Anne Pound, Bill McCarthy, Brenda Marshall, Charulata Trivedi, Crystal Carpenter, Dadbeh Bigonahy, James Brown, Jane Gauthier, Jim Rice, John Stazinski, Karen Kaletski Dufualt, Kathy Rentsch, Ken Wong, Laraine Sommella, Leslie Horton, Martin Muysenberg, Mary Newman, Meg Yoder, Nancy Schoenfeld, Nicole Currier, Philomena D’Alessandro, Sandra England, Steve Rayshick, Steve Zona, Takenya Carpenter, Tara Fitzgerald-Jenkins

Ex Officio: Pat Toney

Members Absent: Charlene Mara, Jane June, Jane Shea, Linda Lefave,

Guests: Colleen Doherty, Donna Kilgore, Anne Shull

Humanities

ESL 133, ESL 132, ESL 231-Change Course Numbers and Titles

Motion: To change course numbers and titles to:

- ESL 133 English as a Second Language: Listening/Speaking
- ESL 134 English as a Second Language: Listening/Speaking II
- ESL 135 English as a Second Language: Listening/Speaking III

- Motion was seconded.
- Discussion: None

Vote: Unanimous; To approve as presented.

Human Services & Science

ECE 101 (Title Change), ECE 102 (Course Description Change), ECE 251 (Title and Course Description Change) , ECE 252 (Title Change) (Note:Taken Together)

Motion 1: To approve the title and course description change for ECE 101 from Orientation to Early Childhood to Introduction to Early Childhood Education, effective Fall 2010.

Motion 2: To approve the course description change to ECE 102 Growth & Development of the Young Child, effective Fall 2010 (Tabled)

Motion 3: To approve title and course description change for ECE 251 from Theory of Early Childhood Education I to Integrating Theory and Practice I: Guidance of Young Children, effective Fall 2010.

Motion 4: To approve title change and course description revision to ECE 252 from Theory of Early Childhood Education II to Integrating Theory and Practice II Observing, Recording and Authentic Assessment, effective Fall 2010.

- Motion was seconded.
- Discussion:
 - There was some discussion regarding course sequence in curriculum grid.
 - There was discussion regarding the definition of “young child”. A suggestion was made that the title of ECE 102 be changed to reflect the course description, with respect to covering “through age 14”.
 - There was discussion regarding ECE 251 and ECE 252 and the wording of one of the course pre-requisites: *ECE 112 (Not required for Transfer Track)*.
 - It was suggested that the pre-requisite for ECE 252 could be simplified to read ECE 251.
 - The following **Friendly Amendments** were made:
 - To remove (*Not required for Transfer track*) from the wording of the ECE 112 course pre-requisite for ECE 251 and ECE 252.
 - To simplify the pre-requisite of ECE 252 from ENG 101, ECE 101, ECE 102, ECE 231, ECE 251, ECE 252.[ECE 112 (not required for transfer track)] to ECE 251.

Motion was made to table the ECE 102 proposal until suggestions regarding the course title can be reviewed by the ECE department.

- Motion was seconded.
- Discussion: None further.
- **Vote: Unanimous; To table the ECE 102 proposal.**

Vote: Unanimous: To approve the recommendations for ECE 101, ECE 251, and ECE 252 with the friendly amendments as noted above.

SCI 135 Prerequisite Change

Motion was made to approve prerequisite change for SCI 135 from ENG 100 to ENG 101, effective Fall 2010.

- Motion was seconded.
- Discussion: There was discussion regarding the use of capitalization for certain terms in the description.

Vote: Unanimous; To approve as presented.

Business & Technology

A corrected Point of Information, dated March 8, 2010, regarding changes to the Fast Track Sequence was distributed at the meeting. In general, the proposed changes to course sequencing allow students to take the first three courses in the sequence concurrent with Eng 100, thus providing better sequencing according to course pre-requisites. Refer: **March 8, 2010; Point of Information-Fast Track Sequence Change-corrected**

Policy Review: Discipline in the Classroom

Committee members reviewed and discussed the policy dated March 11, 1993, "Suggestions for the Management of Classroom Discipline". It was decided that a subcommittee will meet to review the policy and make recommendations for revision, as needed, at the April 13, 2010 AA Committee meeting.

Subcommittee members include the following faculty members-Bill McCarthy, Lorraine Sommella, and Meg Yoder; Crystal Carpenter and Takenya Carpenter (Student Senate representatives). In addition, it was recommended that both Elizabeth Woods, Dean of Students and Susan LaPrade, Asst. Vice President for President & Trustee Relations be included.

The meeting was adjourned at 2:38 pm.

APPROVED

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