

**Quinsigamond Community College  
Minutes of the Academic Affairs Committee  
May 11, 2010**

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**Members Present:** Anne Pound, Bill McCarthy, Brenda Marshall, Charlene Mara, Crystal Carpenter, Dadbeh Bigonahy, James Brown, Jane Gauthier, Jane June, Jane Shea, Jim Rice, John Stazinski, Kathy Rentsch, Ken Wong, Laraine Sommella, Leslie Horton, Martin Muysenberg, Meg Yoder, Nancy Schoenfeld, Nicole Currier, Pat Toney, Philomena D'Alessandro, Sandra England, Steve Rayshick, Steve Zona, Takenya Carpenter, Tara Jenkins

**Ex Officio:** Pat Toney

**Members Absent:** Andria Schwartz, Charulata Trivedi, Karen Dufault, Linda Lefave(sabbatical), Mary Newman(excused),

**Guests:** Amy Beaudry, Colleen Doherty, Jean McLean, Karen Carpenter, Marilyn Martin

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**BUSINESS & TECHNOLOGY**

**New Certificate-Business Administration/Career-Insurance Certificate**  
**New Courses-INS 121, INS 122, INS 123, INS 125**

**Note:** The following 2 motions were taken together.

**Motion 1:** Create an Insurance Certificate, effective Fall 2010.

**Motion 2:**

- Create a new course, **INS 121 Principles of Liability and Property Insurance, effective Fall 2010.**
- Create a new course, **INS 122 Principles of Personal Insurance, effective Fall 2010.**
- Create a new course, **INS 123 Principles of Commercial Insurance, effective Fall 2010.**
- Create a new course, **INS 125 Delivering Insurance Services, effective Fall 2010.**

**Motions were seconded.**

**Discussion:** After considerable discussion regarding the implementation of the course pre-requisite on INS 123 & INS 125 of “a passing grade on AICPCU national exams...”, the following **Friendly Amendments** were made:

- INS 123: Remove the pre-requisite of “a passing grade on AICPCU national exams INS 21 and INS 22”
- INS 125: Remove the pre-requisite of “a passing grade on AICPCU national exams INS 21 and INS 22”
- INS 121, INS 122, INS 123, and INS 125: Revise each course description to include a statement re: requirement of passing the AICPCU national examinations.

**Vote:** Approved with the Friendly Amendments; Yes (23); No (2); Abstentions (0)

**New Certificate – Heating, Ventilation and Air Conditioning Certificate**

**Motion:**

**Introduce the Heating, Ventilation and Air Conditioning Certificate in AY 2011  
Introduce a new Course Designation--HVC--Heating, Ventilation & Air Conditioning  
Approve the development of five new HVC courses**

**Motion was seconded.**

**Discussion:** There were some general questions regarding the implementation and scheduling of the proposed certificate. It was noted that course development will take place over Summer 2010 and the new courses will be brought back to Academic Affairs Committee in September 2010 for approval.

**Vote: Unanimous: To approve as presented.**

**HEALTHCARE**

**Nursing Curriculum – NUR 100, NUR 101, NUR 103, NUR 104, NUR 105 – Prerequisite changes**

**Add new cluster to the following programs: ADN, Advanced Placement LPN to ADN, Paramedic to ADN Bridge**

**Note: The following 8 motions were taken together.**

**Motion 1: NUR 100 Paramedic to RN Bridge Course: Approval of a change in prerequisite from BIO 111 to BIO 112 and removal of the prerequisite ENG 101.**

**Motion 2: NUR 101 Nursing Transition I: Approval of the change prerequisite of BIO 111 to BIO 112.**

**Motion 3: NUR 103 Current Concepts in Nursing & Health Care I: Approve of the co requisite change from BIO 111 to BIO 112 and the removal of co requisite ENG 101.**

**Motion 4: NUR 104 Fundamentals of Nursing: Approval of the change in co requisite from BIO 111 to BIO 112 and removal of ENG 101 as a co requisite.**

**Motion 5: NUR 105 Medical Surgical Nursing I/Maternal Newborn: Approval of the removal of prerequisites BIO 111, ENG 101 and PSY 101 and removal of co requisite BIO 112.**

**Motion 6: Nurse Education Associate in Science: Approval of adding a new cluster to the program.**

**Motion 7: Advanced Placement LPN to ADN: Approval of adding a new cluster to the program.**

**Motion 8: Paramedic to ADN Bridge: Approval of adding a new cluster to Program.**

**Motions were seconded.**

**Vote: Unanimous: To approve as presented.**

**Add new program: ADN Evening Program**

**Motion: NURSE EDUCATION Associate in Science Evening Program: Approval of the new program Nurse Education Associate in Science Evening Program.**

**Motion was seconded.**

Note: A Notification of Change in Admissions Requirements accompanied the documentation for adding the ADN Evening Program since it is a new program.

**Vote: Unanimous; To approve as presented.**

**NUR 101: Course Title**

**Motion: NUR 101 Nursing Transition I: Approval of the change in course title to Advanced Placement Nursing I.**

**Motion was seconded.**

**Vote: Unanimous: To approve as presented.**

**HUMANITIES**

**New course – PHI 203 – Philosophy of Technology**

**Motion: Approval of the new course, PHI 203 Philosophy of Technology, effective Spring 2011.**

**Motion was seconded.**

**Discussion:** After discussion, the following **Friendly Amendments** were made:

- To revise the course description to clarify the meaning of “bodies”;
- To revise the course description by removing the following phrases: “21<sup>st</sup> century” and “such as computers and cell phones”.

**Vote: Unanimous: To approve with the Friendly Amendments as noted.**

**MATHEMATICS & SOCIAL SCIENCES**

**General Studies/Associate in Arts – Change Math requirement**

**Motion: To change the Math requirement from Math elective to MAT 100, MAT 121, or MAT 122.**

**Motion was seconded.**

**Discussion:** After discussion, the following **Friendly Amendment** was made:

- To revise the change in Math requirement as follows: MAT 100, MAT 121, or MAT 122 or any college-level MAT course.

**Vote: Unanimous: To approve with the Friendly Amendment as noted.**

### **General Studies/Deaf Studies Transfer Option – Change Math requirement**

**Motion 1:** To change the Math requirement in General Studies: Deaf Studies Transfer Option from MAT 100 College Algebra to MAT 121 Topics in Math or MAT 122 Statistics.

**Motion 2:** To recommend SCI 108 Science of Technology: Hearing and Sound as a lab science option.

**Motion was seconded.**

**Vote: Unanimous: To approve as presented.**

### **Policy Review - Entrance Testing 1986**

After a review of the current policy, dated 1986, it was determined that the need for this particular policy no longer exists. A Motion was made to recommend the retirement of the policy. The Motion was seconded.

**Vote: Unanimous to retire the 1986 Entrance Testing policy.**

### **Election of New Committee Chair**

Steve Rayshick thanked committee members for their service. He reminded members that nominations for and election of a new AA Committee chair would take place at the September 2010 meeting. Dean James Brown recognized Steve for his leadership on AA Committee.

**The meeting was adjourned at 3:07 pm.**