

Members:	Present	
Susan Laprade	Yes	Assistant Vice President (ex officio, non-voting)
Pat Creelman	Yes	Faculty – Healthcare
Robert Yosca	Yes	Faculty – Math & Social Sciences
Lisa Palmer	Yes	Faculty – Humanities
Sharron Gillies	Yes	Faculty – Business & Technology
Roger Meservey	Yes	Faculty – Human Services & Science
Linda Malone	Yes	Classified Staff Member
Mary DeBlois	Yes	Non-Unit Professional
Michelle McCrillis	Yes	Unit Professional
Mukuana Salomon	No	Student Senate Member
Linda Grochowalski	Yes	Part-Time Faculty/Staff (non-voting)

All College Council Meeting

Tuesday, April 21, 2009

RM 123A, 2:00 p.m.

Minutes

Guests: Pat Schmohl, Chair of the Administrative Services Governance Committee
Denise Cross, Chair of the Technology Committee

1. Updates

- Introduction - Chair Lisa Palmer welcomed Linda Grochowalski, part-time faculty member in the English Department, who has volunteered to attend the monthly Council meetings and represent the part-time faculty. She expressed her appreciation for volunteering for this seat as a nonvoting member and hopes with the governance review that it will become an elected position in the future.
- ACC self-study/survey - Chair Lisa Palmer informed the Council that the survey is ready; we just need to create a list of schools and it will be ready to go for the fall. The Council recommended that the list also include schools with multiple campuses.
- Governance Committees for 2009-2010 – Susan Laprade informed the Council that the nomination period for Governance positions closed as of the end of the April Division Meeting on April 16th. Because the call for nominations yielded exactly one person per position, the Council accepted a motion that there was no need to hold a formal college-wide election this year. Chair Lisa Palmer asked Susan to send out notification announcing the names of the members of the college’s Governance Committees for 2009-2010 to the college community.
- Emeritus Committee has been nominated - *Lisa Antonelli, Professor of Biology, Kathy Frederickson, Professor of English, Sheila Booth, Professor of English, Pamela Fleming, Professor of Medical Assisting, Dagne Yesihak, Professor of Criminal Justice, and Jane June, Dean of Health Care*

2. Emeritus Policy: Revision Proposal

Chair Lisa Palmer provided a copy of the Emeritus Policy: Revision Proposal for review. The proposal specifically was with regard to “Those leaving Quinsigamond to assume other full-time teaching or other full-time positions are ineligible”. There were three reasons cited as to why it should be revised with a recommendation “to once the threshold is reached, at least 15

years of full-time teaching, then the Emeritus Selection Committee should confer the Professor Emeritus award". Susan provided the Council with a brief history on the Emeritus process and when the policy came into effect. The Council agreed to move forward with reviewing the policy upon further consultation with the President. Susan would draft up a memo for Chair Lisa Palmer to send to the President.

3. All College Forum Special Topics Request

Chair Lisa Palmer provided copies of material, relative to two campus-based special projects, the NSF Mass-Tech project and Project Triumph. Kathy Rentsch requested the All College Council provide a forum for a variety of campus-based projects to be presented to the college community. The focus of the forum topics would be grant-funded initiatives. The Council thought the special topics on the agenda at the All College Forum was a great idea and would encourage a larger attendance and interest by the constituencies. Chair Lisa Palmer indicated that during the summer she would come up with some special topic/label for that part of the forum. The Council accepted a motion to provide suggestions to the President to consider providing a forum for special projects.

4. Governance Review Committee

Chair Lisa Palmer provided a list of the Volunteers for the Governance Review Committee to the Council. With the launching of the committees scheduled for next fall, Chair Lisa Palmer asked the Council to spend considerable time in the discussion on how they should subdivide the Governance Review Committee into manageable discussion groups that will encompass the functioning of the governance system. She recommended that the Council refer to the QCC Governance Handbook to initiate ideas on the composition/categorization of the subcommittees. Some suggestions for the sub-committees were Best Practices Committee, Communication Committee, Meetings Committee, Procedures Committee. Chair Lisa Palmer asked the Council to brainstorm some ideas on the creation of the subcommittees/writing of charges and get back to her within two weeks.

5. Other Business

Susan Laprade distributed to the Council a draft of the Governance Calendar 2009-10 Tentative Schedule of Policy Reviews for the All College Council and the standing committees for review/comments. Denise Cross identified two policies that have been approved by the Technology Committee. Susan will follow up on the status of those policies with Ken Dwyer.

7. Adjournment

With no further items to come before the Council, the meeting was adjourned at 3:15.
Respectfully submitted by Mary DeBlois