

Susan Laprade	Yes	Assistant Vice President (ex officio, non-voting)
Pat Creelman	No	Faculty – Healthcare
Robert Yosca	No	Faculty – Math & Social Sciences
Lisa Palmer, Chair	Yes	Faculty – Humanities
Sharron Gillies	Yes	Faculty – Business & Technology
Roger Meservey	Yes	Faculty – Human Services & Science
Linda Malone	Yes	Classified Staff Member
Mary DeBlois	Yes	Non-Unit Professional
Michelle McCrillis	No	Unit Professional
Mukuana Salomon	No	Student Member

**All College Council Meeting
Tuesday, February 17, 2009
RM 123A, 2:00 p.m.
Minutes**

Guest: Dan Daly, Registrar's Office/Enrollment and Student Services

1. Dan Daly: Academic Dismissal Reinstatement Policy – Revision Proposal

Dan discussed the current Academic Dismissal Reinstatement Policy and elaborated on the methods that students can follow to qualify for reinstatement. He indicated that one of the options that is problematic is the option of attending as a non-matriculating student and recommended that it be eliminated. He provided the Council with a list substantiating his recommendation. A motion to move forward was unanimous by the members in attendance. Susan Laprade to contact the Academic Affairs and Student Services Committees to see if they can get Dan scheduled to those meetings and begin the process of reviewing/ revising this policy.

2. Issues of concern to Council members' constituencies/future Forum topics

- Smoking policies revisited

Roger Meservey brought this in as an issue and there was a great deal of discussion about students smoking outside the buildings near entrance-ways and sidewalks throughout the campus rather than in designated smoking areas. There are two DSAs located around the Administration Building and one near the HLC/Ahlfors and one outside of Hebert Auditorium. Susan Laprade brought in a copy of Mount Wachusett Community College's policy that has moved to non-smoking only in designated parking lots. She also indicated that the Administrative Services Committee had the smoking policy on their agenda that

day as well and passed out a copy of the most recent Smoking Policy dated 3/29/06. Chair Lisa Palmer asked Susan Laprade to find out if they were going to go forward with revisiting the policy and bring up at one of the forums, possibly April.

3. ACC meeting time

Chair Lisa Palmer discussed the possibility/feasibility of changing the All College Council meeting from 2:00 pm to 3:00 pm. She indicated that Pat Creelman, Bob Yosca and Mukuana Salomon have scheduling conflicts this semester and are unable to meet at 2:00 pm. Another reason for changing the meeting time would allow standing chairs of the other governance committees to come to the ACC meeting when their meetings were over. It was agreeable with the members in attendance. Chair Lisa Palmer will send an e-mail to Pat Creelman, Bob Yosca and Mukuana Salomon to see if they could come at 3:00 pm or 2:30 pm if that is more doable. If this revision is acceptable, then the next ACC meeting would be scheduled with the time polled by the members of the council for either 2:30 pm or 3:00 pm.

4. Updates

- Vacancy Filled: Administrative Services Committee (Classified Staff)
Chair Lisa Palmer indicated that the vacancy has been filled by Donna Harvey.
- Systemic plan for governance policy/procedural review (calendar)
Chair Lisa Palmer indicated that calendar is in the works and that the council should establish reasonable deadlines. Susan Laprade handed out a draft that she had compiled and color coded of all the Governance Policy Assignments to date. She indicated that they are all online. However, it was pointed out that there are some missing from the list, i.e., the Academic Dismissal Reinstatement Policy and Technology Committee policies (which are listed elsewhere on the website). Susan will continue to search for these policies and incorporate them into the list. She indicated that this list will give a good read of what all the committees are working on. Chair Lisa Palmer indicated that this revised schedule will be announced at the forum and will go out in May.
- Governance Constitution Review Committee Call for Volunteers
Susan Laprade has sent out e-mails to the college community.
- ACC self-study
Susan Laprade created a survey using one of the free survey software online and indicated that the free software limited her to ten (10) questions. If the software were purchased, then there would be no limitation. Prior to purchasing the software, she would ask if she could get John LeFave's assistance in designing our own survey. Chair Lisa Palmer asked the Council to review the questions and get back to Susan within a week.
- ACC Part-time faculty member representative

Chair Lisa Palmer discussed inviting a Part-time faculty member to the All College Council meetings. While they would be a non-voting member, it would give them a chance to give input. She will send an e-mail to the Adjuncts and ask for a volunteer who would like to sit on the remaining two meetings and then again next fall.

5. Other Business

Roger Meservey asked on behalf of and of which he also is a member, if the Education and Research Sub-Committee of the President's Climate Committee could be on the April agenda for the All College Forum. Chair Lisa Palmer said that she would bring it up when she meets with the President.

6. Adjournment

With no further items to come before the Council, the meeting was adjourned at 3:15. Respectfully submitted by Mary DeBlois