



All College Council Meeting
Tuesday, November 17, 2009
RM 123A, 2:00 p.m.
Minutes

Members: **Present**

Susan Laprade	X	Assistant Vice President (ex officio, non-voting)
Peg McGrath	X	Faculty - Healthcare
Robert Yosca	ABS	Faculty - Math & Social Sciences
Lisa Palmer	X	Faculty - Humanities
Sharron Gillies	X	Faculty - Business & Technology
Roger Meservey	ABS	Faculty - Human Services & Science
Linda Malone	X	Classified Staff Member
Mary DeBlois	X	Non-Unit Professional
Michelle McCrillis	ABS	Unit Professional
Linda Grochowalski	X	Part-Time Faculty/Staff (non-voting)
Allen Chamberland	X	Student Senate Member

1. Updates

- **Robert's Rules instruction:** Lisa Palmer informed the Council members that she has spoken to the President regarding this request and has been asked to research prices, etc. This training will likely take place in the Spring.

- **Outstanding policies:**

- a. **Emeritus/a:** Copies of the Emeritus/a Policy were distributed. This policy was reviewed and reformatted by the Academic Affairs Committee. The policy recommended by the Academic Affairs Committee for approval contains the following revisions:

- Allows for consideration for Emeritus/a status for those with fewer than 15 years of service as full professors to the College, at the discretion of the Committee and the President, for retiring faculty who do not meet the criterion or retiring administrator
 - Allows for consideration for Emeritus/a status for those who may be leaving the College for full-time employment elsewhere
 - Allows for consideration for Emeritus/a status for deceased employees of the College
 - Includes a Template upon which to record the recommended individual's accomplishments and service; as well as a list of the College benefits that will continue post-employment

Upon Motion duly made, the policy was recommended for approval.

- b. **Fresh Start Policy:** Were informed that the Academic Affairs Committee has reviewed and recommended no changes to the College's Fresh Start Policy (needs to be re-formatted to the current policy template).
 - c. **Proposed Revision to the Academic Dismissal Reinstatement Policy:** Were informed that the Academic Affairs Committee has reviewed and recommended that the proposed change to the policy, eliminating the option for non-matriculating students, be approved.

- **December All College Forum:** Were informed that the Forum will be about Health Care, but that the exact project to be presented is not yet known and is under discussion by Dean Jane June and Vice President Dale Allen.

2. Feedback: Governance Survey: Lisa Palmer distributed copies of the proposed Governance Survey, thanking those who had already provided input to its contents. She explained that the information gathered from the survey's results will be used to inform the work being done by the Governance Review Team, and will likely be administered annually in the future. After much discussion, the following changes to the Survey were discussed, and Lisa asked that anyone who wished to provide additional input to do so by the end of the week, Friday, November 20. Changes to the survey that were proposed for consideration include:

- #1 - revise to say "your role **or roles**" and add category: Part-Time Staff
- #2 - Revise to read: "you served on **or participated in**" and add the following committees to those already listed: MACER; Labor Management and Safety; None
- Consider adding: "I have been offered the opportunity to serve on a Committee;" and, "Committee met regularly and achieved its goals."
- # 6: Faculty Senate: Discussed the suggestion of one member that the questions asked concerning the Faculty Senate should parallel those asked about the other existing committees.
- #9 - Administration: Revise final statement to read: I have adequate opportunity for input on important decision that affect my work/education.

3. Governance Issues of Concern: No other topics were discussed.

4. Other Business: No other business was raised.

5. Adjournment: Meeting was adjourned 3:05 p.m.

Next Meeting: Tuesday, December 15, at 2:00 p.m., Room 123A

Next All College Forum: Tuesday, December 1, 2:00 p.m., Room 109A.

Respectfully submitted, Susan Laprade