

**All College Council Minutes
Tuesday, November 16, 2010
Room 123A – 2:00 PM**

Draft Minutes

Present:

Lisa Oldaker, Chair, Faculty – Humanities
Susan Laprade, Assistant Vice President (ex officio, non-voting)
Sandra England, Faculty – Math & Social Sciences
Dadbeh Bigonahy, Faculty – Business & Technology
Roger Meservey, Faculty – Human Services & Science
Peg McGrath, Faculty - Healthcare
Linda Malone, Classified Staff Member
Mary DeBlois, Non-Unit Professional
Linda Grochowalski, Part-Time Faculty/Staff (non-voting)

Absent:

Alan Chamberland, Student Senate

1. Approval of the October 19 ACC Minutes

A motion was made to accept the minutes of the October 19th ACC meeting; minutes were approved as written.

2. Updates:

GRT: Lisa Oldaker gave a summary of the GRT committee and talked about the 2 models they reviewed. Reshaping of the proposed model is underway so that it will represent more of a cross functional model. Renaming the ACC to Coordinating Council was discussed; however that name already belongs to another committee so other suggestions were requested. Faculty Senate model does not include part time faculty and teaching staff to make the group all inclusive. Therefore, the GRT must decide how to better incorporate the part-time faculty voice into the governance system. Jonathan Miller will be contacted regarding a meeting with Lisa Oldaker. This would involve the Student Senate for a better understanding of how Governance communications can be improved.

3. Smoking Policy

Discussion took place regarding the policy and any revisions.

- Difference in #3.0 which lists Persons Affected as: staff, student, visitors; and #7.0 sanctions which only names students was discussed.
- Concern about who would be keeping track of the violations was discussed.
- Ideas for where the money collected for violations would be used were discussed. Idea for using money for Student Scholarship was mentioned.
- Committee believes all areas of QCC were represented in the decision making process.
- Health issues involved in smoking and second hand smoke were also discussed.
- Discussion about concerns for enforcement of policy at QSB and Blackstone as well as other off campus sites was discussed.

Motion made: To strike “student” from Sanctions #7.0 and replace with “violators” was made and to move policy forward to E Team and President:
Unanimous

4. Lisa Oldaker handed out a draft idea of policy form for ACC to make available on line. Suggestions were made and ideas shared:
 - Add Originating to #1.
 - Number policies – could this be done automatically?
 - Form would not be up and running until Spring semester.
 - Form a sub-committee to see how policies are numbered in other colleges. Susan Laprade, Mary DeBlois, Peg McGrath and Lisa Oldaker volunteered for this subcommittee.
 - Setting up a Sharepoint site was also discussed.

Meeting adjourned: 3:05 p.m.