



BOARD OF TRUSTEES MEETING

MARCH 23, 2011 - 5:30 PM

ROOM 107A

AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Agenda**
4. **Approval of Minutes**
5. **Standing Committee Reports:**
 - a. **Audit and Oversight**
Trustees DeBoise Luster, Josephson, Lawless, McKenna, and Spillane
 - b. **Strategic Planning**
Trustees Chapin, Daoust, LaMantia, Lopez, and Peppel
6. **Other Business**
7. **President's Report**
8. **Date of Next Meeting**
9. **Adjournment**



Wednesday, March 23, 2011 – 5:30 p.m.

To: Strategic Planning Committee

David Chapin
Madaline Daoust
Tracy LaMantia
Miguel Lopez
Alan Peppel

From: Gail E. Carberry, Ed.D.
President

Current Committee Items for Action / Discussion

1. Enrollment Update:

- Final Enrollment Report, Intersession and Spring 2011, Worcester and Southbridge
- Enrollment – Five Year Trend Report
- Notice of repeat listing in “Top 50 Fastest-Growing Public Two-Year Colleges”

2. Creation of the Early Education and Care Leadership Certificate

3. Creation of the Computer Systems Engineering Technology – Network Professional Certificate

4. Creation of the Computer Systems Engineering Technology – Unix Systems Administrator Certificate

5. Creation of the Computer Systems Engineering Technology – Windows Systems Administrator Certificate

6. Approval of Request to Authorize the President and Board Chair to Select the Recipients of Emeritus Awards

7. Annual Grant Report



Wednesday – March 23, 2011 – 5:30 p.m.

To: **Audit and Oversight Committee**

Stacey DeBoise Luster
Ronald Josephson
Rosalie Lawless
James McKenna
Kristina Spillane

From: Gail E. Carberry, Ed.D.
 President

Current Items for Action / Discussion

1. Acceptance of Trust Fund Report for Period Ending February 28, 2011
2. Approval of Sabbatical Leave for Fall, 2011
 - a. Mark Bates, Professor of English
 - b. Amy Beaudry, Professor of English
 - c. George Fitch, Professor of Applied Arts
3. Approval of Awards of Tenure
4. Approval of Increase to the Education Services Fee
5. Authorization for President to Enter into Agreement with the Worcester Public Schools/Burncoat High School for the Relocation of the Automotive Technology Program
6. Authorization for President and Board Chair to Continue to Explore Additional College Expansion Opportunities as Follows:
 - a. Marlborough
 - b. Blackstone Valley/Milford
 - c. Worcester Public Schools
 - d. Southbridge
 - e. Main South, Worcester
7. Health Care Partnership Update



OTHER BUSINESS

March 23, 2011

1. Update: Trustee Appointments/Reappointments

- a. New Student Trustee, David J. Chapin Jr., completing the term of Trustee Floyd Miller who has transferred to Amherst College

2. Appointment of Board Nominating Committee

Trustee Rosalie Lawless, Chair
Trustee Alan Peppel
Trustee David Chapin

3. Nomination Process for Officers of the Board

4. Nominations for the Trustees' Citizen's Award

5. Proposed Calendar of Meetings for 2011 - 12



President's Report – March 23, 2011

1. **Informational Personnel Actions** (*January and March reports*)
2. **Informational Bids:**
 - a. **Emergency Approval Granted: Bid for North Wing Windows** to G.V.W. Incorporated of 1200 Bennington Street, East Boston, MA, the lowest responsible and responsive bidder, for its bid in the amount of \$134,435.00.
 - b. **Continuation Bids Awarded for Commencement Activities as follows**
 - **Tent to Creedon and Company** : Rollover bid held to same price as previous year, \$27,906.00
 - **Audio Visual to Immedia** : Rollover bid, modest increase of \$550.00 from previous year, \$11,530.00
3. **Information Regarding IT Area Reorganization**
4. **Copy of Academic Calendar for 2011-12**
5. **Report from the Transportation & Logistics Industry Forum**
6. **Recent Newsclippings**
7. **Copy of the Annual President's Report**
8. **Invitations/For Your Calendar:**
 - a. **Spelling Bee – April 7 – 7 pm**
 - b. **Nursing Alumni Event – April 15 – 4 pm – 8 pm**
 - c. **Donor/Scholarship Recipient Luncheon – May 4 - Noon**
 - d. **Southbridge Celebration – May 6 – 4:30 pm**
 - e. **Honors & Awards – May 11 – 5 pm**
 - f. **Commencement – May 19 – 4 pm**



Revised - CALENDAR 2010-11

Committee Meetings Room 107A	Regular Board Meetings Room 107A
Wednesday, June 1, 2011 <i>Audit & Oversight</i> 5:00 pm <i>Strategic Planning</i> 6:00 pm	Wednesday June 8 - 5:30