



## MEMORANDUM

Date: April 28, 2010  
To: The College Community  
From: Susan M. Laprade, Secretary  
Board of Trustees  
Re: Summary of Actions of the Board of Trustees - April 27, 2010

### **Attendance:**

#### **Present:**

*Trustee Andersen  
Trustee LaMantia  
Trustee Spillane  
Trustee Josephson  
Trustee McKenna  
Trustee Daoust  
Trustee Salomon*

#### **Absent:**

*Trustee Peppel  
Trustee DeBoise Luster  
Trustee Lopez*

*Also Present were President Gail Carberry, Vice Presidents Patricia Toney, Stephen Sullivan, Todd Emmons, and Dale Allen; Associate Vice President Bill Daring; Assistant Vice President Susan Laprade; Professors Kathi Lewando and Jean McLean.*

*The Board of Trustees of Quinsigamond Community College, at its special meeting held on Tuesday, April 27, 2010, held in the Center for Academic Excellence at the College, took the following actions:*

1. **Minutes:** Approved the minutes of the meeting of March 24, 2010 as presented. (A question was raised about the Trustee attendance listed at that meeting; upon checking, the attendance reported was determined to be correct.)
2. **Recommendation:** That the Board of Trustees approve the award of Tenure to the following members of the college community:

*effective July 1, 2010*

Dale LaBonte  
Meredith Weiss  
Kirsten Daigneault

Coordinator of Library Serials and Electronic Resources  
Coordinator of Alternative Careers and Technical Studies  
Coordinator of Future Focus Program

*effective September 1, 2010*

Eileen Potvin	Assistant Professor of Mathematics
Jane Gauthier	Associate Professor of Dental Hygiene
Brian Skirvin-Leclair	Associate Professor of Nursing ADN
Charlene Mara	Associate Professor of Early Childhood Education
Lisa Antonelli	Professor of Biology
Renee Gould	Associate Professor of Early Childhood Education
Andria Schwartz	Assistant Professor of Integrated Science/Physics
Amy Beaudry	Associate Professor of English
Mark Bates	Associate Professor of English

**Justification:** These employees have met the criteria for tenure in accordance with Article 11.03 of the MCCC/MTA Contract, and are recommended for tenure by the Unit Personnel Practices Committee, the appropriate area Dean, the appropriate area Vice President, and the President.

President Carberry informed the Trustees that she concurs with the recommendations she has received about these candidates and recommended that they each be granted Tenure.

*Upon Motion duly made, the Board of Trustees voted approval of this item.*

3. **Recommendation:** That the Board of Trustees approve the proposed revision to the Professor Emeritus/a Policy, as attached.

**Justification:** The proposed changes to this policy are the result of the recommendations of the Academic Affairs Governance Committee, the All College Council, the All College Forum, the Executive Team, and the President.

Dr. Carberry outlined the proposed changes to the policy as follows:

**Revisions:** *Emeritus Policy (as amended, March 2001)*

**Summary of Changes:** This policy was reviewed by the Academic Affairs Committee and the following changes to the college's Emeritus/a Policy are recommended:

**Deletions:**

- The provision that the policy could not be awarded posthumously has been deleted.
- The provision stating that this award could not be given to anyone leaving the college to assume a full-time position has been deleted.

**Revisions:**

- Amended the provision that "Under unusual circumstances, and at the discretion of the Committee and the President, retiring faculty who do not meet the 15 year criterion or retiring administrators who do meet the requisite criteria, may also be considered for Emeritus/a status."

- Added the recommendation template on which to record the recommended individual's accomplishments and service to be completed for each candidate for Emeritus/a status.
- The addition of the list of benefits extended to our Emeritus/a retirees.

Dr. Carberry mentioned that this change in the policy might allow for the consideration of additional retirees this year.

*Upon Motion duly made, the Board of Trustees voted approval of this item.*

4. **Recommendation:** That the Board of Trustees confer the honorary title of Professor Emeritus/a upon the following faculty members following retirement from Quinsigamond Community College.

Melvin Shemluck, Professor of Biology  
Virginia Asadoorian, Professor of Mathematics

**Justification:** These professors have met all of the established criteria for this honor, having served the college for many years with distinction, and are recommended by the Emeritus/a Selection Committee and the President.

President Carberry informed the Trustees of her wholehearted support for granting of Emeritus/a status to these two longstanding and distinguished members of the faculty.

*Upon Motion duly made, the Board of Trustees voted approval of this item.*

5. **Enrollment Update:** Vice President Stephen Sullivan provided a brief enrollment update as follows:

Summer 1: up by 11.0% (up by 226 headcount)  
Summer 2: up by 15.3% (up by 189 headcount)  
Fall: up by 24.88% (up by 734 headcount)

Mr. Sullivan also noted that it appears that the students are registering earlier, and are registering for the classes for which they have met the prerequisites, then returning to register for an additional course or two once they receive the semester's grades.

6. **Auto Tech Update:** Vice President Dale Allen reported that the college has rejected all of the bids received for the Auto Tech program relocation and that we will keep the Trustees informed as we continue to work with Blackstone Valley Regional Tech about extending our stay at that location.

7. **President's Report:**

a. **Invitations:**

- **Wednesday, May 12: 5:00 p.m., Honors and Awards Reception** - at the DCU in downtown Worcester
- **Thursday, May 13: 2:00 p.m., Memescapes Reception**, Harrington Learning Center, Room 109

- Thursday, May 20: 4:00 p.m. - Commencement
  - Monday, September 20, QCC Foundation Golf Classic, Wachusett Country Club
- b. **Informational Awards of Bids:** The bids for the Audio visual services for Commencement, 2010 were awarded as follows:
- Sound - to Worcester Sound and Lights - \$2,000 (low bidder)
  - Screens - to Immedia - \$10,980 (sole bidder) (*approved in advance at the March meeting*)
8. **Other Updates:** Dr. Carberry informed the Trustees that the Strategic Plan is moving forward and that the three major committees, Persistence, Program, and Entry will soon be formed with the assistance of the Faculty Senate. She reported that the students had an enjoyable Spring Fling event and the Wyvern image was unveiled for the campus. Dr. Carberry reported the end of the year programs such as pinnings, commencement, honors programs produce high energy and excitement of the campus, and she invited the Trustees to attend any of these programs that might fit on their calendars.
9. **Next Meeting:** Set the date of the next regular meetings:
- a. For Committees: Tuesday, June 1: at 5:00 (Audit and Oversight)  
at 6:00 (Strategic Planning)
  - b. For Regular Board Meeting: Wednesday, June 9 2010 at 5:30 p.m.
10. **Adjournment:** With no further items to come before the Board, the meeting was adjourned at 6:05 p.m.