

Minutes

QCC GOVERNANCE

ENROLLMENT AND STUDENT SERVICES COMMITTEE

November 18, 2008

2:00 p.m.

Monk's Room

Committee:

Enrollment and Student Services Committee

Chair:

Note taker:

Name: Lori Gourouses

Extension: 4232

Attendees:

| <input type="checkbox"/> PRESENT: | <input type="checkbox"/> ABSENT: | <input type="checkbox"/> |
|--|--|--------------------------|
| <input type="checkbox"/> Steve Sullivan (Ex Officio, Non-Voting) | <input type="checkbox"/> Eileen Potvin | <input type="checkbox"/> |
| <input type="checkbox"/> Meagen Mulherin (Ex Officio, Non-Voting) | <input type="checkbox"/> Priscilla Underwood | <input type="checkbox"/> |
| <input type="checkbox"/> Laurie Behrmann | <input type="checkbox"/> Ryan Chamberland | <input type="checkbox"/> |
| <input type="checkbox"/> Lori Gourouses | <input type="checkbox"/> Michael Harper | <input type="checkbox"/> |
| <input type="checkbox"/> Jane June | <input type="checkbox"/> Steven Tribastone | <input type="checkbox"/> |
| <input type="checkbox"/> John Solaperto | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Patrick Apollon | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Alex Jaramillo | <input type="checkbox"/> | <input type="checkbox"/> |
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Observers:

(others in attendance)

N/A

Resource persons:

(presenters, etc.)

N/A

Special notes:

Next Meeting:

Tuesday, December 16, 2008, at 2:00 p.m., in the Monk's Room

ISSUES BOX or Items for Future Agenda:

Agenda Items for future scheduled meetings will be to clarify those Policies that fall under the responsibility of the Enrollment and Student Services

Committee. The Policies in question are: the Bloodborne Communicable Disease Policy, the Consensual Relationships Policy, the Non-Discrimination and Diversity Policy, the Affirmative Action EOP Policy, and the Family Educational Rights and Privacy Act (FERPA), as published in the Student Handbook. The Alcohol and Drug Policy and the Weapons and Firearms Policy will be on the Agenda for the meeting scheduled on Tuesday, December 16, 2008. The Student Grievance Policy (Grade Policy) will be discussed at the scheduled meeting in March 2009.

Topic 1 **[Presenter 1]**

Discussion: Steve Sullivan called the meeting to order at 2:10 p.m., with a discussion for the Election of a Chair. Lori Gourouses nominated John Solaperto. Jane June seconded the motion.

Conclusions: John Solaperto was elected Chair of the Enrollment and Student Services Committee for the Academic Year 2008 – 2009.

| Action items: | Person responsible: | Deadline: |
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Topic 2 **[Presenter 2]**

Discussion: When the Enrollment and Student Services Systematic Plan for Policy Review was developed, the Weapons and Firearms Policy was planned as an item for discussion in the month of September 2008. John Solaperto made a motion to move, for discussion, the Weapons and Firearms Policy from September 2008, to December 2008. Jane June seconded the motion.

Conclusions: A unanimous decision was made to move the Weapons and Firearms Policy to the month of December 2008, for discussion.

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| Action items: | Person responsible: | Deadline: |
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Topic 3

[Presenter 3]

Discussion: A discussion and Review of the Student Discipline Policy was initiated by Steve Sullivan. Since the Massachusetts Community College System Student Code of Conduct, issued in April 2008, and drafted by Attorney Kenneth Tashjy, General Counsel for the Massachusetts Community Colleges, is a system-wide Policy adopted for use by the Massachusetts Community Colleges as a universal Policy to be used for discipline issues on campus, the existing Student Discipline Policy, as shown in the Student Handbook, should be removed. Meagen Mulherin will make sure that the present Student Discipline Policy is removed from the Student Handbook. Jane June will correct the name of the Policy to read the Student Code of Conduct, and note in the Systematic Plan for Policy Review that the Policy will be discussed at the March 2009 Meeting.

John Solaperto made a motion to table the Non-Discrimination and Diversity Policy until further clarification is made to determine whether or not the Policy is the responsibility of the Enrollment and Student Services Committee, or the Human Resources Office. Steve Sullivan seconded the motion.

Conclusions: The existing Student Discipline Policy, as shown in the Student Handbook, will be removed and replaced with the Student Code of Conduct.

The Non-Discrimination and Diversity Policy will be tabled until Steve Sullivan researches further and discusses with the Executive Team, whether or not this Policy is the responsibility of the Enrollment and Student Services Committee, or the responsibility of the Human Resources Office.

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| Action items: John Solaperto made a motion to adjourn the meeting at 3:00 p.m. Jane June seconded the motion. | Person responsible: | Deadline: |
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