

# Minutes

## QCC GOVERNANCE

### ENROLLMENT AND STUDENT SERVICES COMMITTEE

October 21, 2008

2:00 p.m.

Egan Conference Room – HLC 239

**Committee:**

Enrollment and Student Services Committee

**Chair:**

In Steve Sullivan's absence, Lori Gourouses and John Solaperto conducted the meeting. Chair to be selected at next scheduled meeting.

**Note taker:**

Name: Lori Gourouses

Extension: 4232

**Attendees:**

<input type="checkbox"/> PRESENT:	<input type="checkbox"/> ABSENT:	<input type="checkbox"/>
<input type="checkbox"/> Meagen Mulherin (Ex Officio, Non-Voting)	<input type="checkbox"/> Steve Sullivan (Ex Officio, Non-Voting)	<input type="checkbox"/>
<input type="checkbox"/> Laurie Behrmann	<input type="checkbox"/> Jane June	<input type="checkbox"/>
<input type="checkbox"/> Lori Gourouses	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Eileen Potvin	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> John Solaperto	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Priscilla Underwood	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Patrick Apollon	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Ryan Chamberland	<input type="checkbox"/>	<input type="checkbox"/>
Michael Harper Alex Jaramillo Steven Tribastone		

**Observers:**

(others in attendance)

N/A

**Resource persons:**

(presenters, etc.)

N/A

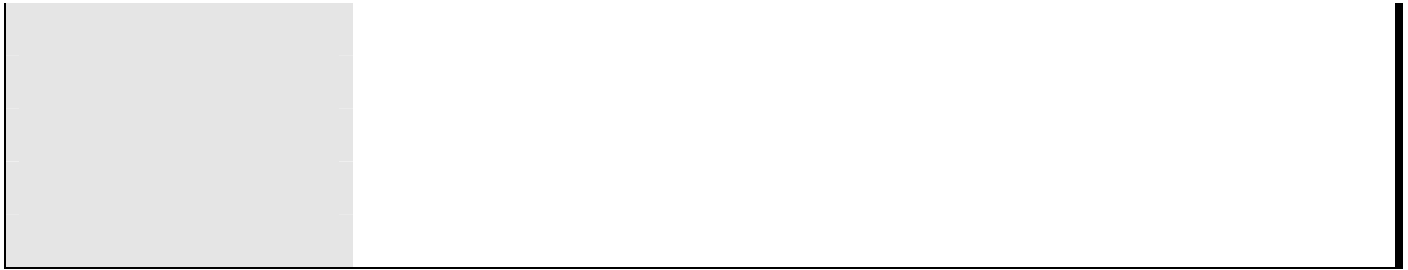
**Special notes:**

**Next Meeting:**

Tuesday, November 18, 2008, at 2:00 p.m., in the Monks Room

**ISSUES BOX or Items  
for Future Agenda:**

Continuation of the review of Policies to be revised and updated.



<b>Topic 1</b>			<b>[Presenter 1]</b>
Discussion: Welcome – Introductions			
Lori Gourouses and John Solaperto gave a brief explanation of the mission of the Committee and the work accomplished last semester, especially the revision of the Fund Raising Policy – Revised May 2008.			
Conclusions:			
Action items:	Person responsible:	Deadline:	
<b>Topic 2</b>			<b>[Presenter 2]</b>

Discussion: Distributed copies of the following materials:

1. Agenda
2. Enrollment and Student Services Systematic Plan for Policy Review for Academic Year 2008 – 2009
3. Memorandum from All College Council to Enrollment and Student Services Committee, dated March 31, 2008, Re: Draft Participation Policy and Draft Fund Raising Policy
4. Copies of Policies to be discussed listed below:
  - Environmentally Preferable Products
  - Food & Drink: Classroom and Lab Policy
  - Fund Raising Policy (Revised May 2008) and Fund Raising Policy Draft
  - Green Building Policy
  - Participation in Extracurricular Activities Policy
  - Service Animal Policy
  - Student Grievance Policy
  - Vehicle Use Policy
  - Weapons and Firearms Policy
  - QCC Wireless Network Access
5. Guide to Governance, 2008 – 2009
6. Student Handbook, 2008 - 2009

Conclusions:

Action items: Begin discussion of the review of Policies to be revised and updated at the next scheduled meeting.

Person responsible:

Deadline:

**Topic 3**

**[Presenter 3]**

Discussion: Lori Gourouses opened discussion for the selection of a Chair and asked if the Committee wanted to select the Chair, or wanted to table the selection of a Chair until the next scheduled meeting. Steven Tribastone made a motion to table the selection of a Chair until the next scheduled meeting. John Solaperto seconded the motion.

Conclusions: The decision to table the selection of a Chair until the next scheduled meeting was unanimous.

Action items:	Person responsible:	Deadline: