

# Minutes

## QCC GOVERNANCE

ENROLLMENT AND STUDENT SERVICES COMMITTEE  
December 21, 2010  
2:00 p.m.  
HLC 109B

**Committee:** Enrollment and Student Services Committee

**Chair:** John Solaperto

**Notetaker:** Name: Lori Gourouses Extension: 4232

Attendees:	<input type="checkbox"/> PRESENT:	<input type="checkbox"/> ABSENT:	<input type="checkbox"/>
		Steve Sullivan (Ex Officio, Non-Voting)	Jonathan Miller (Ex Officio, Non-Voting)
	<input type="checkbox"/> John Solaperto Chair	<input type="checkbox"/> Jane June	<input type="checkbox"/>
	<input type="checkbox"/> Lori Gourouses	<input type="checkbox"/> Priscilla Underwood	<input type="checkbox"/>
	<input type="checkbox"/> Eileen Potvin	<input type="checkbox"/> Nathalia Costa	<input type="checkbox"/>
	<input type="checkbox"/> Laurie Behrmann	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/> Jamas Branchaud	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/> Takenya Carpenter	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/> Kelly Lamond	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/> Jennifer Memnon	<input type="checkbox"/>	

**Observers:**  
(others in attendance) N/A

**Resource persons:**  
(presenters, etc.) N/A

**Special notes:** Next Meeting: February 15, 2011, at 2:00 p.m., in the Monk's Room

**ISSUES BOX or Items for Future Agenda:**

**Items for Future Agenda:**

- 1. QCC Smoke-Free Environment Policy**
- 2. Student Action Policy**
- 3. Student Participation in Intercollegiate Athletics Policy**

**Topic 1**

**[Presenter 1]**

Discussion:

**John Solaperto, Chair, called the meeting to order at 2:15 p.m.**

**Approval of Minutes from Meeting held on November 16, 2010**

1. John Solaperto made a motion to approve the Minutes from the Enrollment and Student Services Committee Meeting held on Tuesday, November 16, 2010. Lori Gourouses seconded the motion.

Conclusions: The Minutes of the Enrollment and Student Services Committee Meeting held on Tuesday, November 16, 2010, were approved, and the Minutes will be posted as submitted.

Action items:

Person responsible:

Deadline:

**Topic 2**

**[Presenter 2]**

Discussion: **Examination, Discussion, and Recommendations**

**Re: The Quinsigamond Community College Smoking Policy**

- Vice President Steve Sullivan – Speak to students for their input and to hear their methodology regarding the Smoking Policy.  
The Smoking Policy decision will be made in the Spring Semester 2011, and students will be involved in the decision-making process.
- John Solaperto – Suggested that the Committee meet on Tuesday, March 8, 2011, and the recommendations made will be forwarded to the President. John suggested having a Student Forum.
- The Smoking Policy published in the Student Handbook states that: “No smoking will be permitted within campus buildings. Designated smoking areas have been provided near the Surprenant, Administration, and Fuller Student Center buildings. In addition, no smoking is allowed within 20 feet of entranceways and/or doorways at the QCC campuses.”

Conclusions:

Action items:

Person responsible:

Deadline:

**Topic 3**

**[Presenter 3]**

Discussion:

John Solaperto distributed copies of the following:

1. QCC Smoke-Free Environment Policy – Revised October 21, 2010
2. Smoking Policy Statement from Kelly Lamond

Conclusions:

Action items:

Person responsible:

Deadline:

**The meeting was adjourned at 3:10 p.m.**