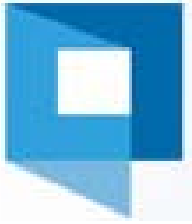


ALL COLLEGE FORUM NOVEMBER 2010



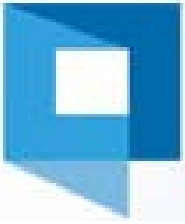
QUINSIGAMOND
Community College



GOVERNANCE COMMITTEES

- **All College Council** – Lisa Oldaker
- **Academic Affairs** – Meg Yoder
- **Administrative Services** – Pat Schmohl
- **Enrollment & Student Services** – John Solaperto
- **Technology** – Stacey Kadish

- **Governance Roundtable** – a non-voting, info sharing group – all Governance Chairs, plus Liz Borg representing Community Engagement



GOVERNANCE UPDATE

- Over the past two years, policies have been assigned to the various committees
- Committees are in the process of reviewing policies and making recommendations about revising, re-formatting, and/or retiring the policies currently on the books

GOVERNANCE UPDATE

- Academic Dismissal Reinstatement AA Approved amendment
- Emeritus AA/ACC Revised--complete
- Grade Grievance AA/ACC Forwarded to ACC
- Fresh Start AA Current policy reaffirmed
- Restricted Registration AA Retired
- Discipline in the Classroom AA March 22, 2010 subcommittee formed
- Maximum Credit AA Amendment recommended 4/10
- Student Petition Process AA/ACC/ES/ACC Forwarded to ACC/pending in ES

GOVERNANCE UPDATE, cont'd

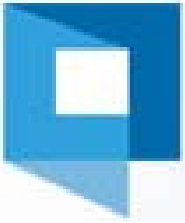
- Entrance Testing AA Requested AA Chair provide info.
- Core Curriculum AA Retired in light of GEN Ed. Committee work
- Graduation Requirements AA Out to subcommittee on Sept. 2010
- Class Attendance AA Out to subcommittee on Sept. 2010
- Dean's List AA Awaiting input from another committee
- Grading AA Out to subcommittee on Sept. 2010
- Academic Honesty AA Out to subcommittee on Sept. 2010
- Alcohol and Drug AS/ES/ACC Amended--Forwarded to ACC--spring 2010
- Copyright SYSTEMWIDE Forwarded to ACC
- Bloodborne Pathogen AS Under discussion
- Transcript Fees AS Sent to registrar for consideration/labeled as nongov.

GOVERNANCE UPDATE, cont'd

- Reimbursement Policy--Interviews AS Sent to registrar for consideration/labeled as nongov.
- Reimbursement Policy--Relocations AS Sent to registrar for consideration/labeled as nongov.
- Trust Fund Policy AS Pending
- Smoking Policy (also ESS) AS ACC to receive for Oct. meeting
- Refund Policy AS Pending
- Active Military Duty--Employees AS Pending
- Debt Policy AS Pending
- Extracurricular Activities ES Retired

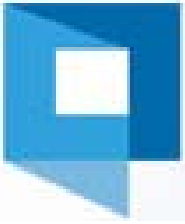
GOVERNANCE UPDATE, cont'd

- Student Fundraising ES Pending
- Absence of Students--Religious ES Pending
- Student Action Policy ES Pending
- Active Military Duty--Students ES Pending
- Children on Campus ES Pending
- WWW Publishing T
- Acceptable Use T/ACC Forwarded to ACC 3/2010
- Email Usage T
- Data Security T/ACC Forwarded to ACC 3/2010



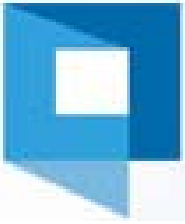
GOVERNANCE PROCESS

- Policy is forwarded from the Standing Committee to the All College Council
- Policy is reviewed by the All College Council and either
 - Returned to the committee for corrections or for further information, or
 - Moved to the All College Forum for discussion by all Faculty, Staff, and Students
- Policy is then returned to the All College Council for final discussion before making its recommendation to the Executive Team
- The All College Council recommends to the E-Team and President, who ultimately makes a recommendation to the Board of Trustees



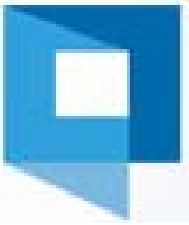
GOVERNANCE UPDATE

- **Academic Affairs** – Meg Yoder
- **Enrollment & Student Services** – John Solaperto
- **Technology** – Stacey Kadish
- **All College Council** – Lisa Oldaker
- **Administrative Services** – Pat Schmohl



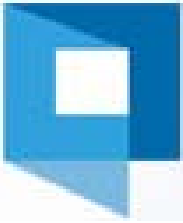
All College Forum

- An opportunity for dialogue among all members of the college community.
- 2010-2011 Guide to Governance
 - information about our Governance System
 - The following information was copied from this document



What is Governance

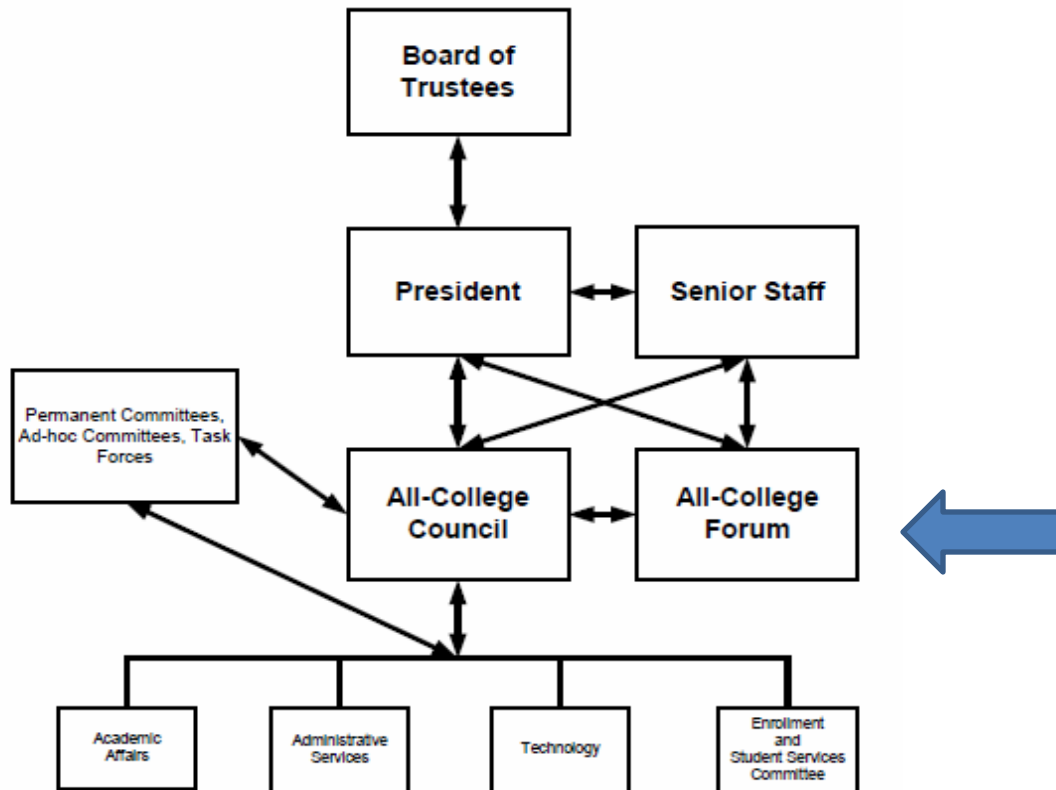
- It comprises a wide range of committees that make recommendations to the President, who then acts on the recommendations, or prepares final recommendations to the Board of Trustees when appropriate.



Governance Structure

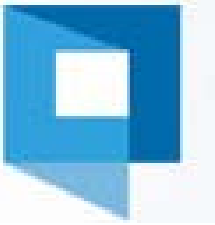


Governance Structure



An opportunity for dialogue among all members of the college community

2010-2011 Guide to Governance



Presentation

- Veronica Gates
 - 2010 Graduate of the QCC Respiratory Program

All College Forum

November 2, 2010

Veronica Gates, RRT
Respiratory Care Graduate '10
Smoke-Free Campaign

I was walking into a campus building and had to maneuver directly through the smoking students huddled around the warmth of the entrance.....





I then decided that as my senior project I would begin to initiate a campaign to have the QCC campus become

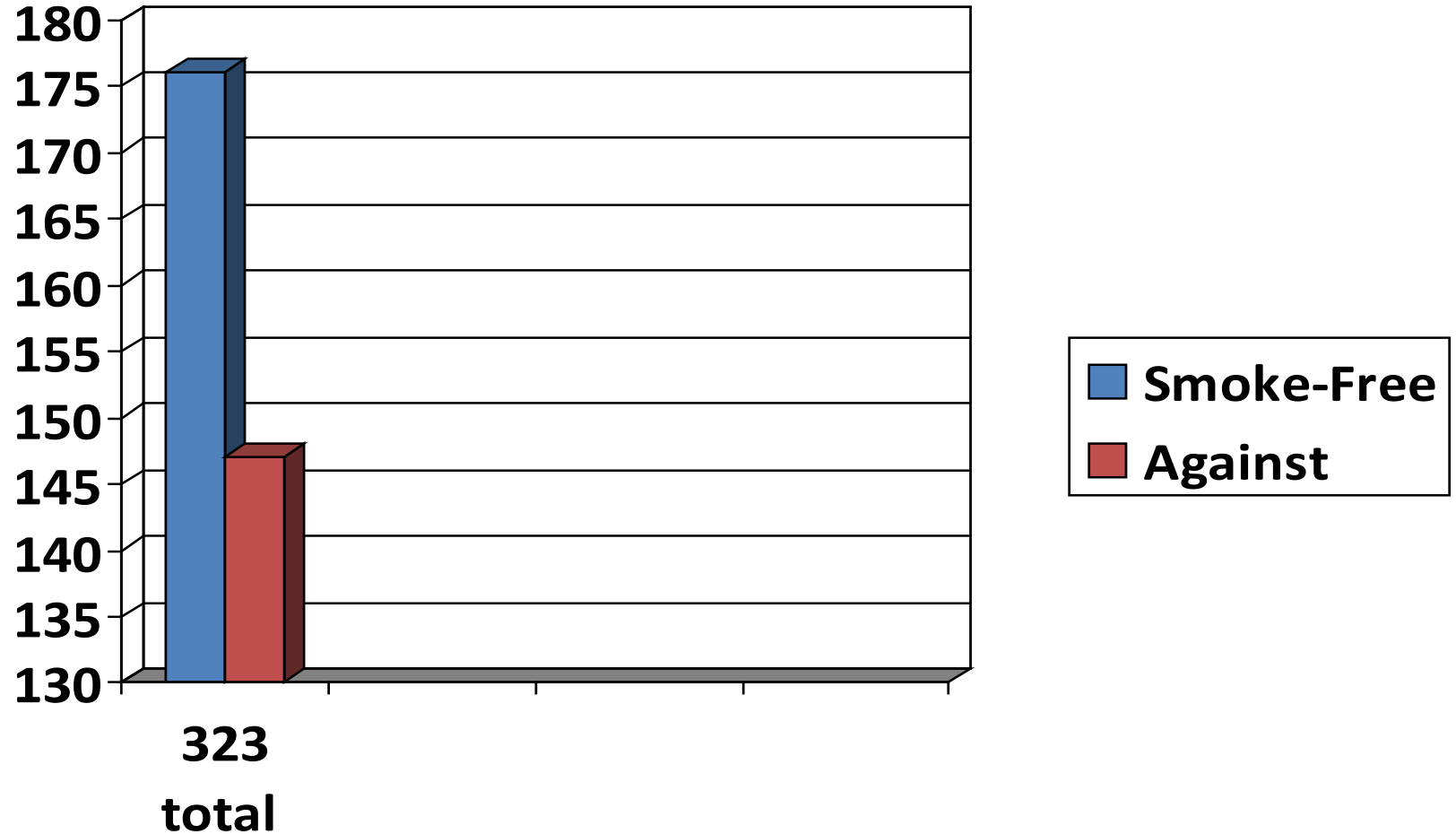
~ **Smoke Free** ~

Currently (as of April 2009), 5 of the 15 Community Colleges in Massachusetts are **Smoke Free**:
Bristol (eff. 6/7/10), Bunkerhill,
Massasoit, Mt. Wachusett,
Northern Essex



Proclamation Signing Respiratory Care Week, Oct. '09

323 Students Polled





Great American Smoke-Out, November 2009; Smoker's Survey

Please circle the answer that best describes you:

1) I am a male/female student at QCC.

2) At what age did you have your first cigarette?

Before 10 y/o 11-13 y/o 14-18 y/o 19-24 y/o 25+ yrs

3) Were there smokers in your household while growing up?

Yes

No

4) Are you currently enrolled in a Health Career Program?

Yes

No

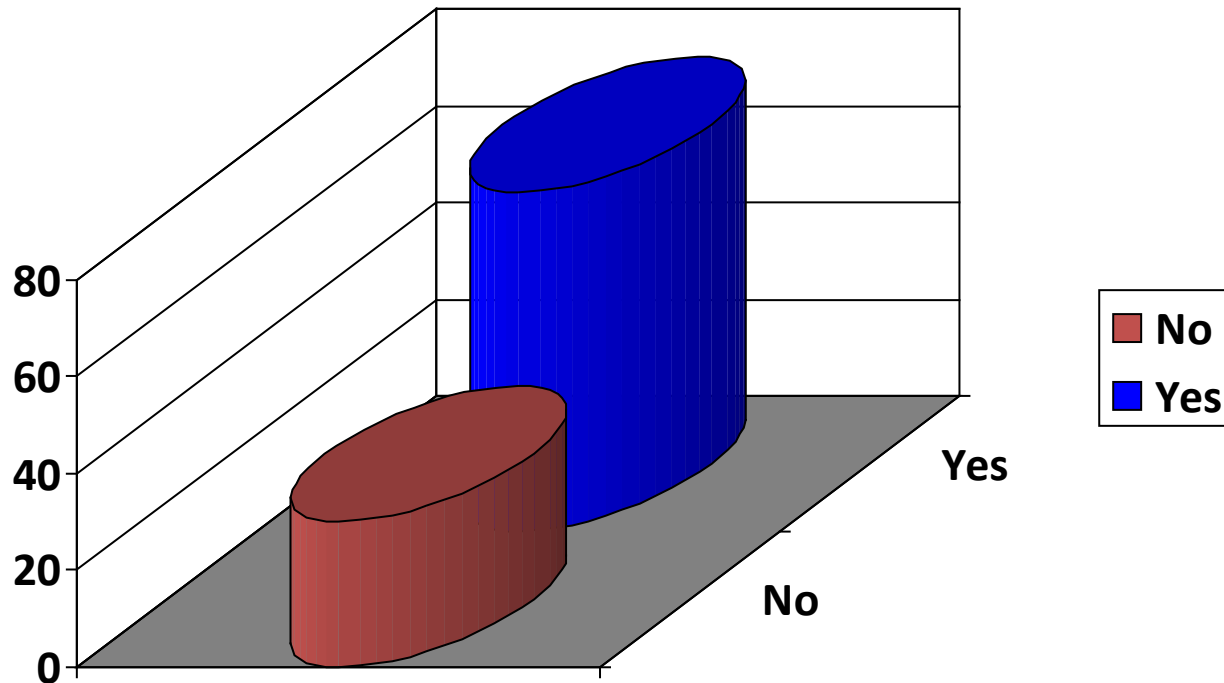


5) Are you interested in quitting?

Yes

No

70% of the students polled interested in QUITTING!



What If Smoke Free?

I. Not a New Concept

A. High schools are smoke free campuses

B. Government buildings, businesses, restaurants, etc.

C. Future places of employment will (most likely) be smoke free

1. Professional development?

2. (7) health career based programs

D. Currently (5) of the (15) MA community colleges tobacco free

1. Bristol – effective June 7, 2010, Bunker Hill, Massasoit, Mt Wachusett, Northern Essex

II. Enforcement

A. First semester the most difficult

1. Campus security
2. Teachers/Employees active
3. Strong start

B. Campus Police responsible to uphold college rules, regulations, policies and procedures.

1. Smoke-free Campus = Campus policy=enforcement
 - a. Violations/Tickets
 - b. Funds used to maintain smoking cessation programs
 - c. Community Service

C. Staff and current employees

1. Slight ripple/then accepted

III. **Less** Cost Associated Expenses

- A. No butt huts to maintain
- B. Obliterates clean up and housekeeping
- C. Esthetically pleasing grounds

Remain the Same

I. Smoking Areas

A. Current smoking areas

1. **Most populated** with students/classes
2. Mixed students
 - a. Any area with mixed population of students (smokers vs. non-smokers)
should ideally become designated non-smoking areas
 - b. Second hand smoke
3. Completely Un-enforced

II. Re-locate “Butt-huts”

A. Away from entrances by 50+ feet

1. Free standing and sheltered
 - a. No “window” smoke
2. Infrequently used entrances
 - a. Esthetically pleasing
 - b. Overall separation

B. Cost Associated Expenses

1. Building costs, etc
2. Maintenance of huts
 - a. Continued littering of butts on entire campus

III. Enforcement

A. Security, Administration, Faculty, Employees

Either way....
Enforcement will be required



Parking Violations Fees	Smoking Violation Fees
More than 12 feet from curb \$20	Closer than 20 feet from entrance \$0
Littering from a vehicle \$25	Disposing of butts improperly \$0
Parking on land not for vehicular traffic \$30 Parked in lot decal does not apply \$25	Smoking in a non-designated area \$0
Obstructing building entrances or exits \$30 (immediate tow)	Blocking entrance or exit to building \$0
Failure to stop \$50	Failure to stop when asked or move to designated area \$0

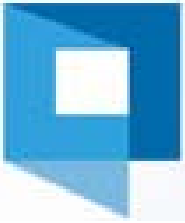
QCC Vision and Value ('09-'10):

“To mold a technologically literate, yet humane,
citizenry able to thrive, not just survive,
in the world as a global village.”



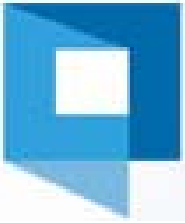
Teaching YOU to be a **QUITTER!!**





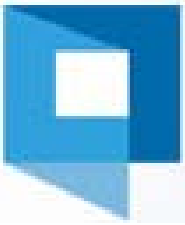
How Did We Get Here?

- Spring 2009
 - Complaints about smoking brought to Administrative Services Governance Committee
 - All College Council aware
- Academic Year 2009-2010
 - All College Council met with Veronica Gates
 - Complaints about smoking brought again to Administrative Services Governance Committee
 - Proposes a change to smoking policy – Ban smoking on campus



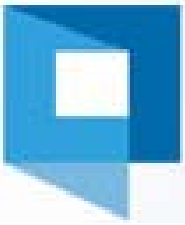
HISTORY – CONTACTS MADE

- **Spring 2010**
- All College Council
- Enrollment and Student Services Vice President
- Director of Human Resources
- Assistant Director of Human Resources
- Director of Student Life
- Student Senate



FEEDBACK FROM SPRING

- Questions about Enforcement
 - Campus Police Department need to be involved
 - Need financial penalties
- Campus wide support
- Why punish people who follow the rules?

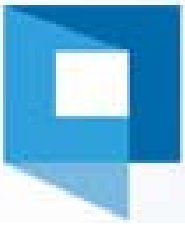


HISTORY

- **Fall 2010**

Changes made based on Spring comments

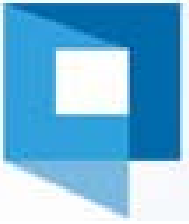
- Enforcement language changed
 - Reflects the Northern Essex Community College policy
- Responsibility for enforcement
 - Campus Police Department
 - Administrators remain for employees



HISTORY – CONTACTS MADE

- **Fall 2010**

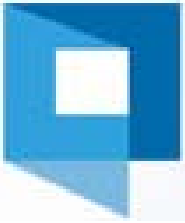
- Student Senate (2 meetings)
- Faculty Senate
 - voted to support Proposed Ban
- Chief of Police
- Assistant Director of Human Resources
- Dean of Students
- Enrollment and Student Services Vice President



HISTORY – CONTACTS MADE

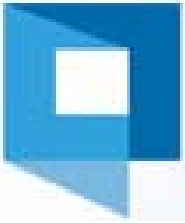
- **Fall 2010**

- All College Council
- Enrollment and Student Services Vice President
- Director of Human Resources
- Assistant Director of Human Resources
- Director of Student Life
- Student Senate



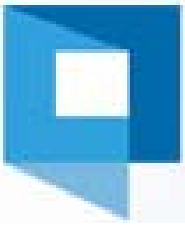
ENVIRONMENTAL

- Secondhand smoke, also known as environmental tobacco smoke, is a mixture of the smoke given off by the burning end of tobacco products (sidestream smoke) and the mainstream smoke exhaled by smokers.
- U.S. Department of Health and Human Services. *The Health Consequences of Involuntary Exposure to Tobacco Smoke: A Report of the Surgeon General—Executive Summary*. U.S. Department of Health and Human Services, Centers for Disease Control and Prevention, Coordinating Center for Health Promotion, National Center for Chronic Disease Prevention and Health Promotion, Office on Smoking and Health, 2006



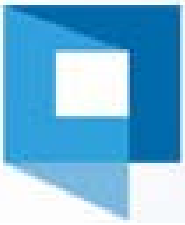
ENVIRONMENTAL

- Inhaling secondhand smoke causes lung cancer and coronary heart disease in nonsmoking adults.
- In 2005, it was estimated that exposure to secondhand smoke kills more than 3,000 adult nonsmokers from lung cancer, approximately 46,000 from coronary heart disease, and an estimated 430 newborns from sudden infant death syndrome.
- U.S. Department of Health and Human Services. *The Health Consequences of Involuntary Exposure to Tobacco Smoke: A Report of the Surgeon General—Executive Summary*. U.S. Department of Health and Human Services, Centers for Disease Control and Prevention, Coordinating Center for Health Promotion, National Center for Chronic Disease Prevention and Health Promotion, Office on Smoking and Health, 2006



ENVIRONMENTAL

- Research reviewed in this report indicates that smoke-free policies are the most economic and effective approach for providing protection from exposure to secondhand smoke.
- U.S. Department of Health and Human Services. *The Health Consequences of Involuntary Exposure to Tobacco Smoke: A Report of the Surgeon General—Executive Summary*. U.S. Department of Health and Human Services, Centers for Disease Control and Prevention, Coordinating Center for Health Promotion, National Center for Chronic Disease Prevention and Health Promotion, Office on Smoking and Health, 2006



FEEDBACK FROM FALL

- Smoking Cessation materials should be easily accessible for students and employees
- Implementation date should be at the start of a fall semester
 - Ability to put in college catalog



ALL COLLEGE FORUM

- An opportunity for dialogue among all members of the college community.

Questions?

Comments?

Concerns?



ALL COLLEGE FORUM

- Thank you

- Please do not forget to vote today!