

# Welcome to QCC's Kuder Portal!

The screenshot shows a Firefox browser window displaying the QCC Self-Assessment and Career Planning System. The address bar shows the URL <http://www.qcc.kuder.com/>. The browser's menu bar includes File, Edit, View, History, Bookmarks, Tools, Window, and Help. The status bar at the bottom shows the time as Wed 8:38 AM.

The web page features a blue header with the Quinsigamond Community College logo and the text "Self-Assessment and Career Planning System". A sidebar on the left contains links for "Career Planning", "Financial Aid/Scholarships", and "QCC Planning". The main content area includes a welcome message and instructions for using the system, powered by Kuder.

**QUINSIGAMOND Community College**

Self-Assessment and Career Planning System

The QCC Self-Assessment and Career Planning System, powered by Kuder®, is a comprehensive, online resource to help you plan for the future. Learn about your interests, skills, and work values and use those results to build a personal career plan, explore occupational information, and plan for career success.

To begin using the Self-Assessment and Career Planning System, contact your PSY 115, Self-Assessment and Career Planning or ORT 110, Strategies for College and Career instructor. If you are not enrolled in either PSY 115 or ORT 110, please contact Maura Stickles, Coordinator of the Psychology Department at [mauras@qcc.mass.edu](mailto:mauras@qcc.mass.edu).

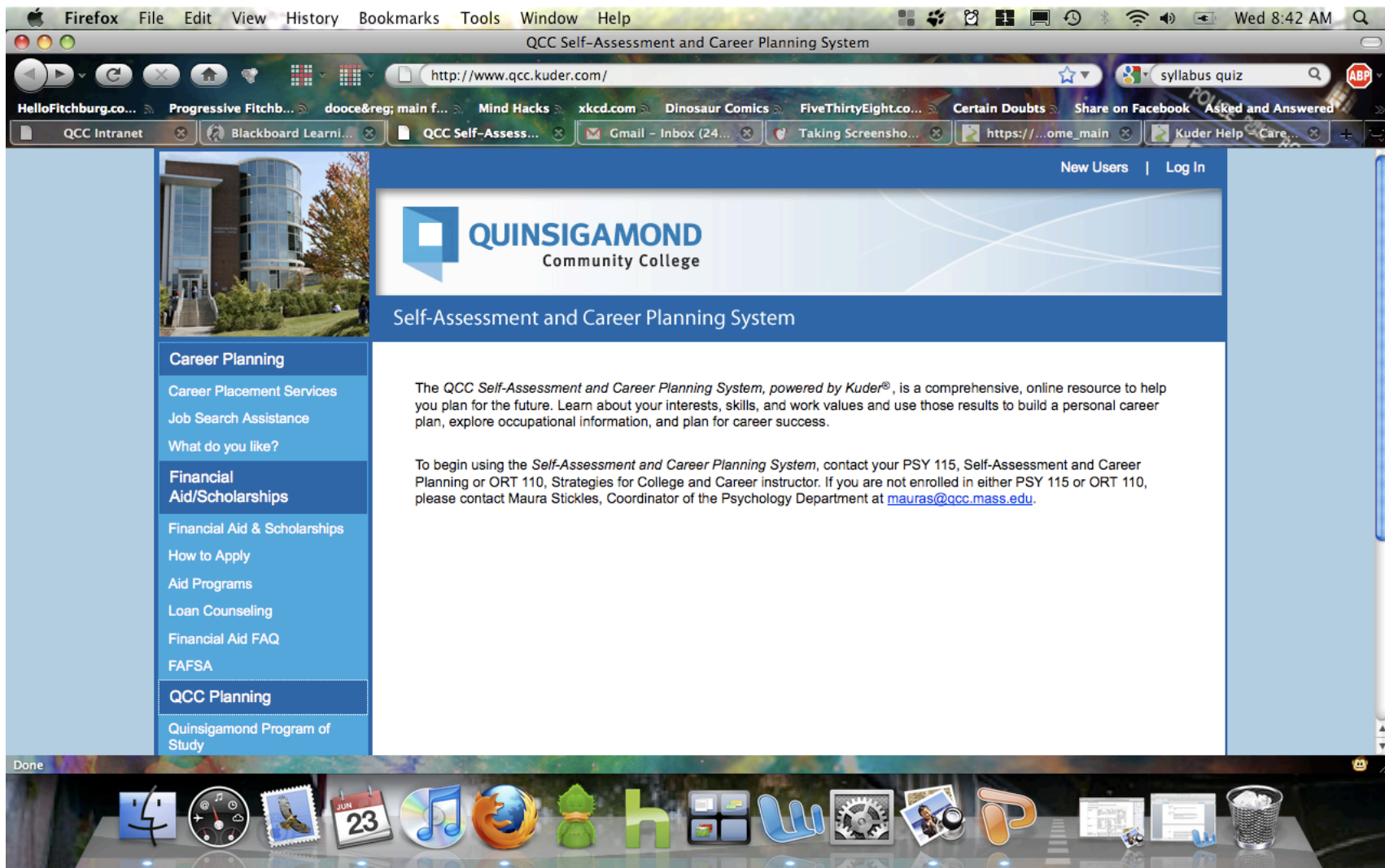
powered by **kuder**

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# QCC's Kuder Portal

- Here on the Kuder Portal, you'll find lots of great resources.
- Not only is this the easiest way to link to the Kuder system, but here you'll also find links to information about Career Planning, Financial Aid and Scholarships and information specifically about resources available here at QCC!
- Just click on the heading tabs on the left to expand these sections, then click on the links to be redirected to specific resources.

# Notice expanded selections on left...



# Registering with Kuder

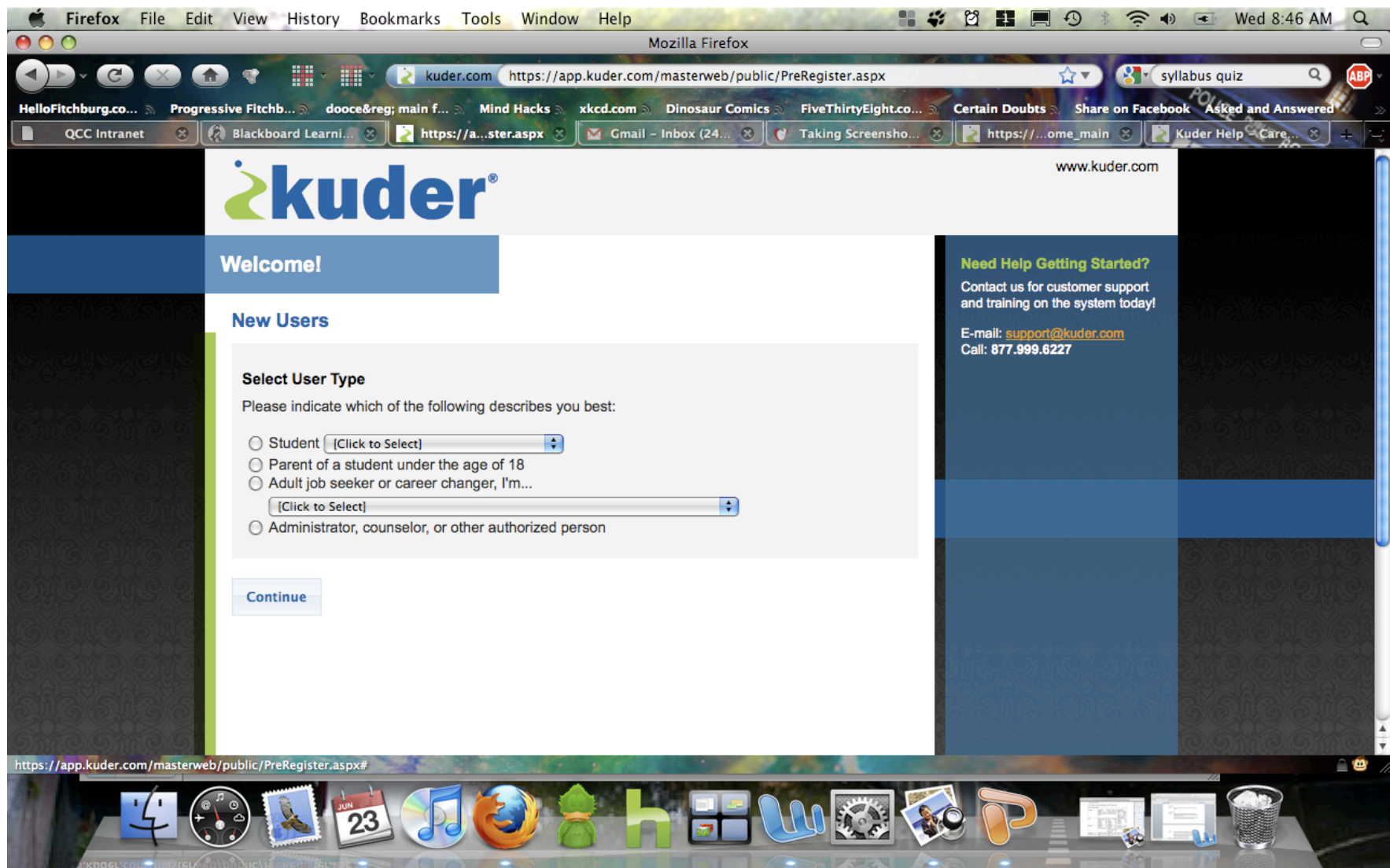
- First, you'll need to register with Kuder in order to create your own personal portfolio.
- Remember, you'll have access to this portfolio long after you leave QCC, so you'll want to choose a username and password that will be easy for you to remember years from now.
- To register, simply click the “new users” link at the top right of the page.



New Users |



Select “Student” and “College Freshman” or “College Sophomore” then click “Continue”.



Please note: Do NOT pay for access!

- I am providing you with a personalized J-Code, so there is no need to enter any credit card or other payment information.
- Your J-Code is: J999447GSS

# Complete the registration process, following the instructions on the screen.

Firefox File Edit View History Bookmarks Tools Window Help Mozilla Firefox

https://app.kuder.com/Masterweb/Content/K4A/dispatch.aspx?category=public&page=1 syllabus quiz

HelloFitchburg.co... Progressive Fitchb... dooce&reg; main f... Mind Hacks xkcd.com Dinosaur Comics FiveThirtyEight.co... Certain Doubts Share on Facebook Asked and Answered

QCC Intranet Blackboard Learnin... https://a...register Gmail - Inbox (24... Taking Screensho... https://...ome\_main Kuder Help Care...

## Create a New Account

Page 1 of 3

At the end of the registration process, you will need to enter the J or X Code that was provided to you, or you can purchase *Kuder® Journey* for \$34.95 using a credit card.

\* Indicates a required field

### Personal Information

First Name: \*  Middle Initial/Name:  Last Name: \*

Gender: \* ☐ Female ☐ Male Date of Birth: \*  Ethnicity:

(Format: mm/dd/yyyy)

Which school are you now attending, or do you plan to attend?

Which major have you declared or expect to declare?

Expected Year of Graduation: \*  Student ID:

[Select Year]

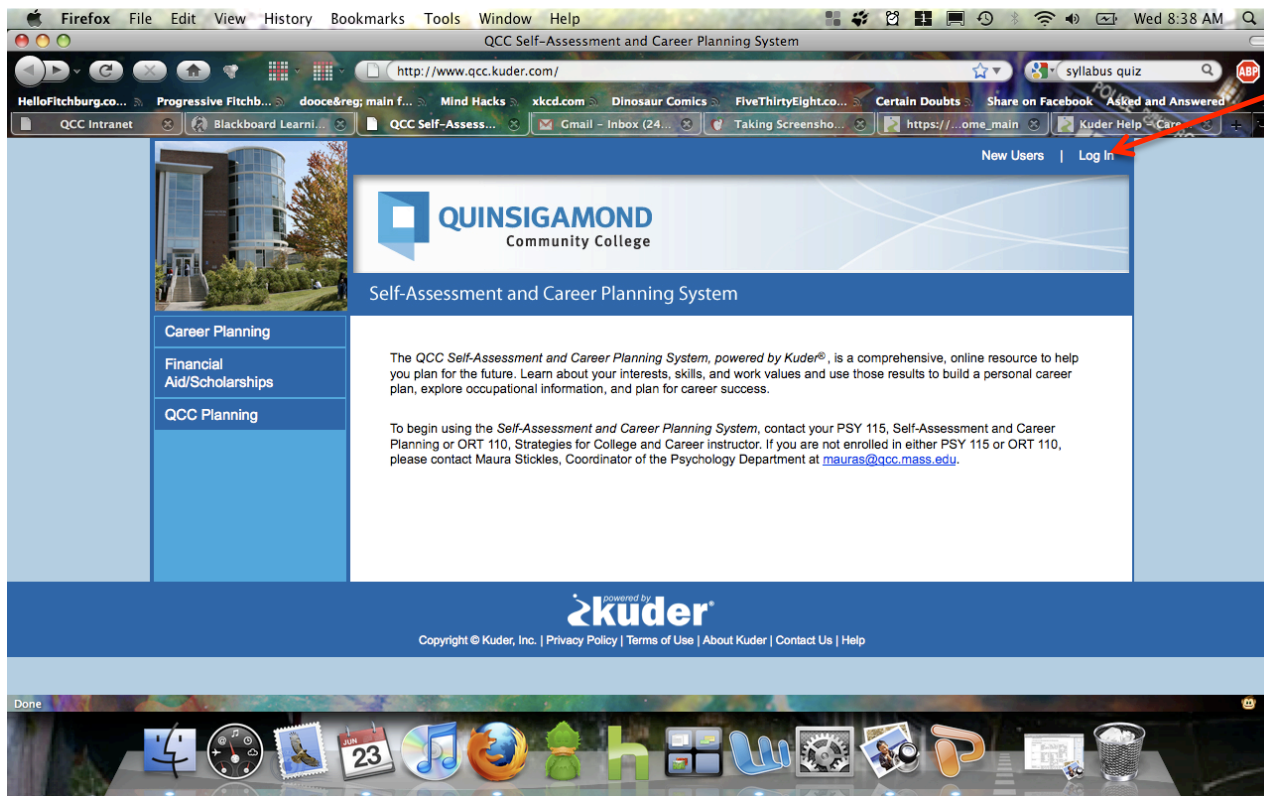
(Do not enter any dashes, parenthesis, or spaces)

Done

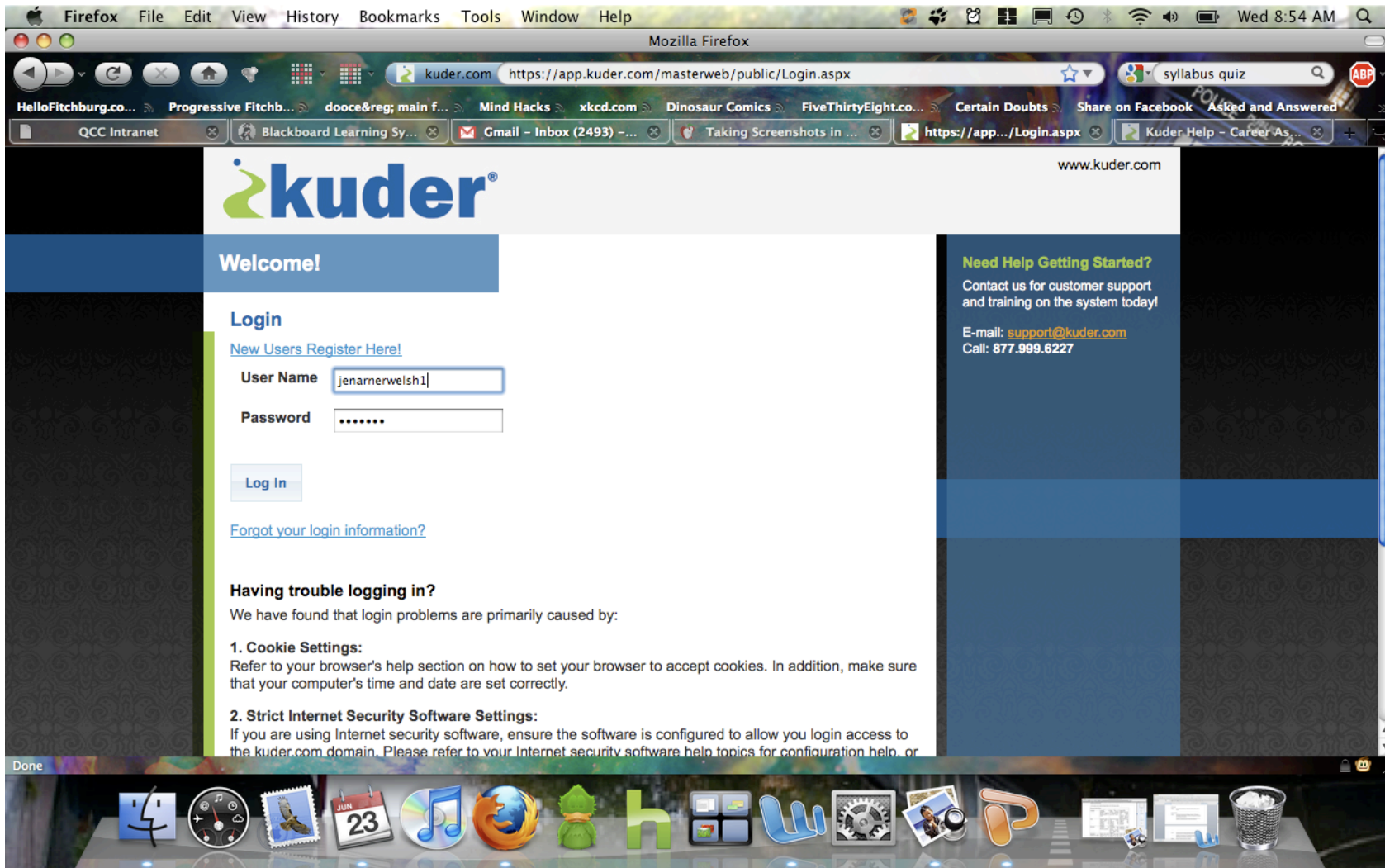
# Once you've registered...

- Next time you log on, you'll use the “login” link at the top right of the [www.qcc.kuder.com](http://www.qcc.kuder.com) portfolio page.

Log In



# Enter your Kuder username and password, click “Log in”



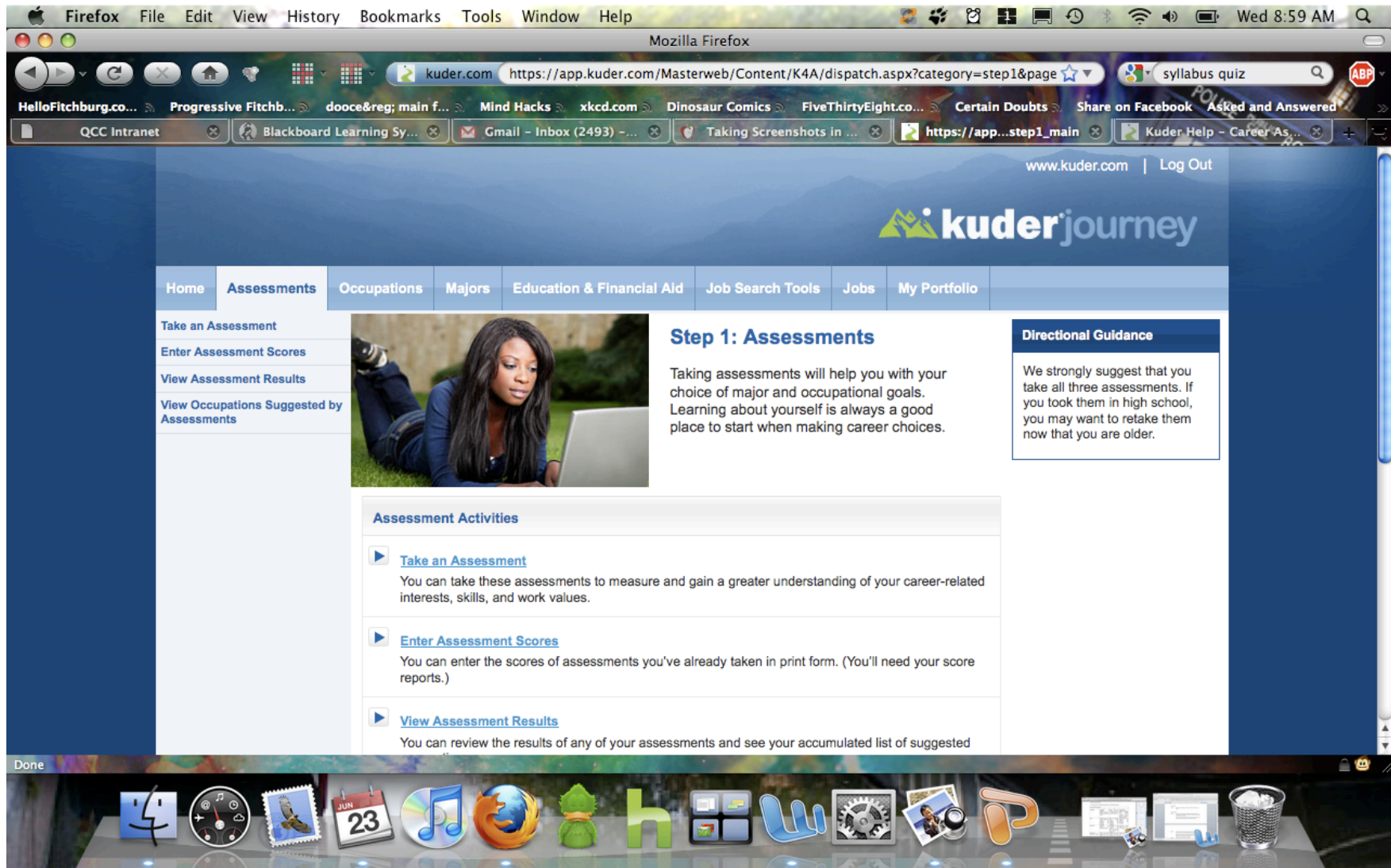


# Now what?

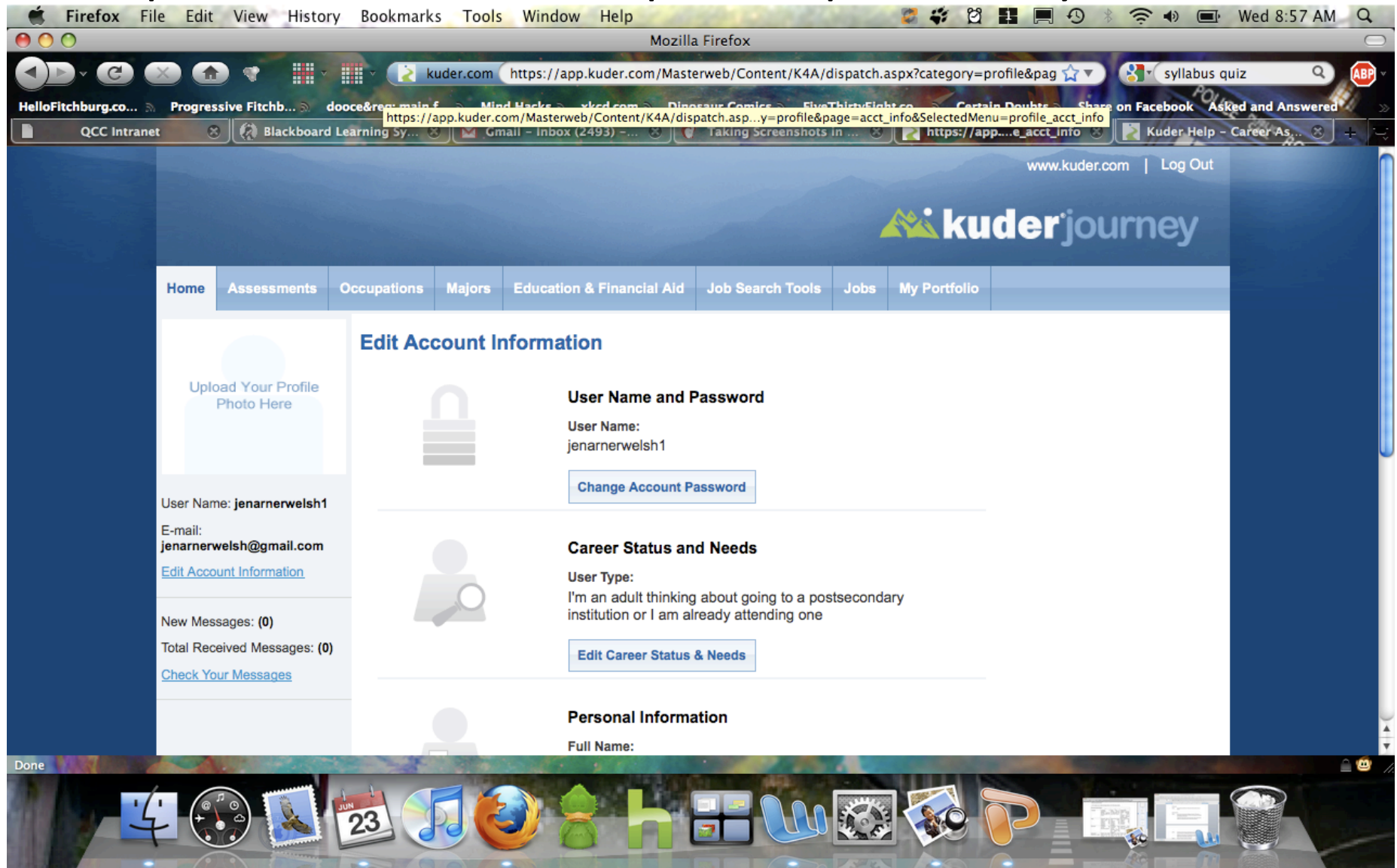
- Once you've logged into the Kuder system, there are a LOT of things you can do!
- This semester, we'll be taking three different assessments in this system – an interest inventory, skills inventory and values inventory. We're going to start with the interest inventory, but I'll give you directions about that in the assignment.



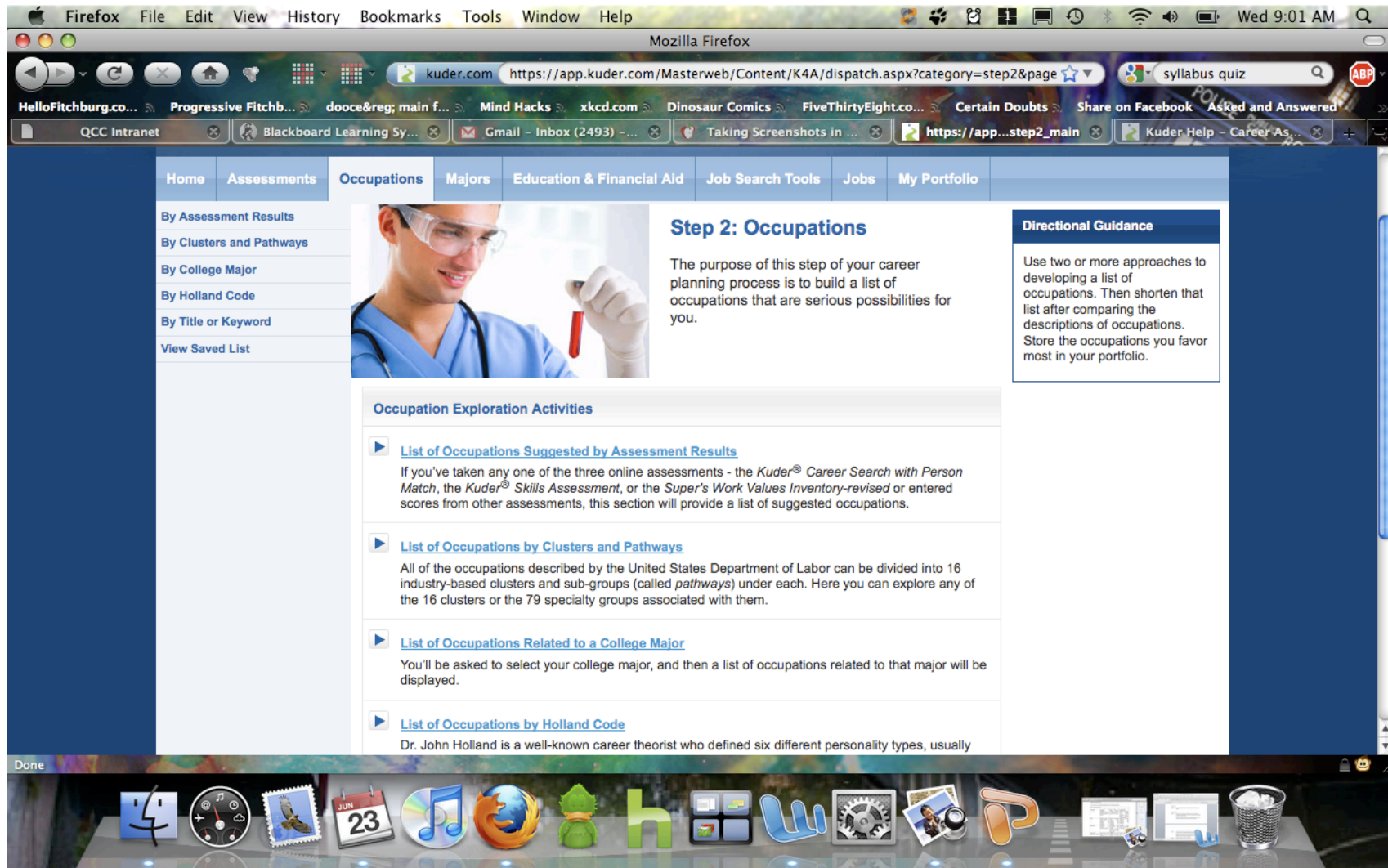
# Here's the "Assessments" Page. We'll come back to this!



Under “Edit Account Information”, you can change your password, etc...even upload a picture of yourself!

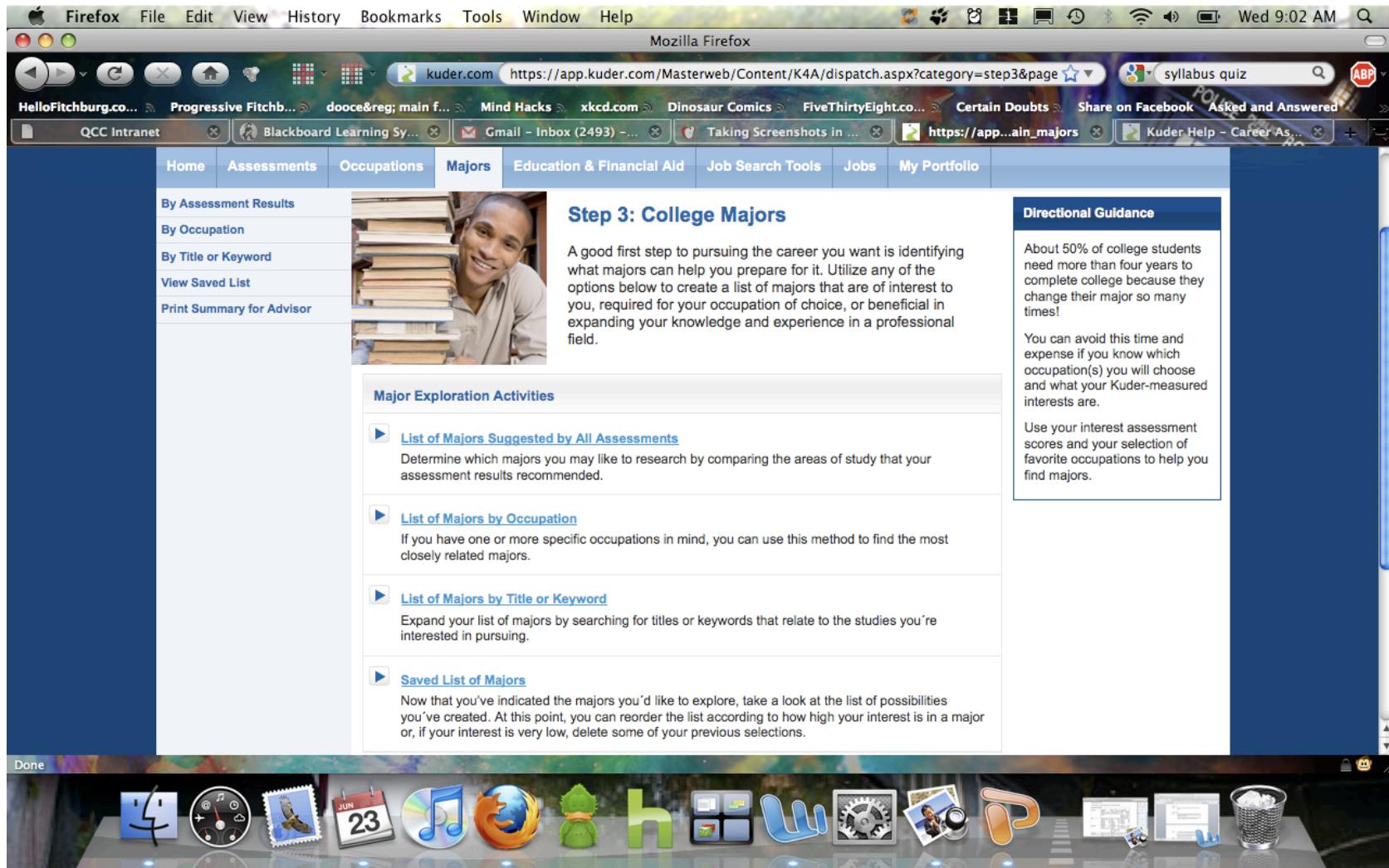


# The “Occupations” tab allows you to search jobs in a variety of different ways.





With the “Majors” tab, you can explore different majors available to you, and even save your favorites!



There's GREAT information about education required for different jobs, resources for searching for schools to transfer to, and financial aid resources.

The screenshot shows a Mozilla Firefox browser window displaying the Kuder.com website. The address bar shows the URL: <https://app.kuder.com/Masterweb/Content/K4A/dispatch.aspx?category=step3&page>. The browser's menu bar includes File, Edit, View, History, Bookmarks, Tools, Window, and Help. The toolbar shows various icons for navigation and utility. The website's navigation bar includes links for Home, Assessments, Occupations, Majors, Education & Financial Aid (which is highlighted), Job Search Tools, Jobs, and My Portfolio. The main content area is titled "Step 4: Education and Financial Aid" and features a large image of a man working on a laptop. Below the title, there is a paragraph explaining the purpose of this step. To the left of the main content, there is a sidebar with links for "Review Education Needed for Favorite Occupations", "Find Internships", "Find Apprenticeships", "Learn About Graduate School", "Find Schools", and "Find Financial Aid". To the right of the main content, there are two boxes: "Directional Guidance" and "Note Taker". The "Directional Guidance" box contains text about knowing what kind of education or training is needed. The "Note Taker" box contains text about organizing and managing notes. Below the main content, there are three sections: "Education Planning Activities", "Find Out More About...", and "Find Financial Aid". The "Education Planning Activities" section includes links for "Review Education Needed for My Favorite Occupations", "Learn About Graduate School", and "Find Schools". The "Find Out More About..." section includes links for "Find Financial Aid", "Find Internships", and "Find Apprenticeships". The "Find Financial Aid" section includes text about learning the steps of the financial aid process. The bottom of the browser window shows the Mac OS X dock with various application icons.

Firefox File Edit View History Bookmarks Tools Window Help

Mozilla Firefox

[kuder.com https://app.kuder.com/Masterweb/Content/K4A/dispatch.aspx?category=step3&page](https://app.kuder.com/Masterweb/Content/K4A/dispatch.aspx?category=step3&page) syllabus quiz

HelloFitchburg.co... Progressive Fitchb... dooce&reg; main f... Mind Hacks xkcd.com Dinosaur Comics FiveThirtyEight.co... Certain Doubts Share on Facebook Asked and Answered

QCC Intranet Blackboard Learning Sy... Gmail - Inbox (2493) -... Taking Screenshots in ... https://app...step3\_main Kuder Help - Career As...

Home Assessments Occupations Majors **Education & Financial Aid** Job Search Tools Jobs My Portfolio

Review Education Needed for Favorite Occupations

Find Internships

Find Apprenticeships

Learn About Graduate School

Find Schools

Find Financial Aid

**Step 4: Education and Financial Aid**

In Step 2, you had the opportunity to develop a list of occupations of interest to you, and to store them in your portfolio. If you have the skills and experience required for those occupations, you may not need to pursue additional education or training. If, however, you need additional education or training, this section will help you decide where to get it.

**Education Planning Activities**

- [Review Education Needed for My Favorite Occupations](#)  
Review education required for any occupations on your favorites list before beginning to search for schools.
- [Learn About Graduate School](#)  
Learn how to choose a graduate school, how to apply, and which tests to take.
- [Find Schools](#)  
Find schools that offer education or training you need.

**Find Out More About...**

- [Find Financial Aid](#)  
Learn the steps of the financial aid process. Search a database of more than 14,000 scholarships and grants.
- [Find Internships](#)  
Gain experience and training in your field of interest by finding an internship.
- [Find Apprenticeships](#)  
Learn more about apprenticeships - how they can help you, where to find them, and what occupations offer this option.

**Directional Guidance**

Be sure that you know what kind of education or training you need for the occupations (jobs) you are considering. Also, think about whether you want to take this training in a traditional classroom way or whether you want to complete courses or a degree via the Internet.

**Note Taker**

Organize, gather, & manage notes you've taken throughout the system.

[Take Notes](#)

You can create and store resumes and other job-search files here, and get tips for your job-search – we'll use this later in the semester, too!

The screenshot shows a Firefox browser window displaying the Kuder.com website. The address bar shows the URL: <https://app.kuder.com/Masterweb/Content/K4A/dispatch.aspx?category=step4&page>. The browser's menu bar includes File, Edit, View, History, Bookmarks, Tools, Window, and Help. The toolbar shows various icons for navigation and search. The website's navigation bar includes links for Home, Assessments, Occupations, Majors, Education & Financial Aid, Job Search Tools, Jobs, and My Portfolio. The main content area is titled 'Step 5: Job Search Tools' and features a sidebar with navigation links, a main content area with job search activities, and a 'Directional Guidance' box.

**Job Search Tools**

In this section you can prepare the documents you need – résumés, cover letters, and list of references. One of the most exciting features is the capability to build your own custom-made e-Portfolio so that it can be viewed by potential employers.

**Find a Job Activities**

- [Write Résumés](#)  
Create a résumé now using the Résumé Builder.
- [Manage My Documents](#)  
Upload documents such as a résumé you created on your own, a scanned certificate or license, letters of reference, or a work samples.
- [Write a Cover Letter](#)  
Write and store one or more cover letters that you may want to send with your résumé to prospective employers.
- [Collect References](#)  
Enter the names, addresses, phone numbers, and e-mail addresses of people who could be effective references for you.

**Find Out More About...**

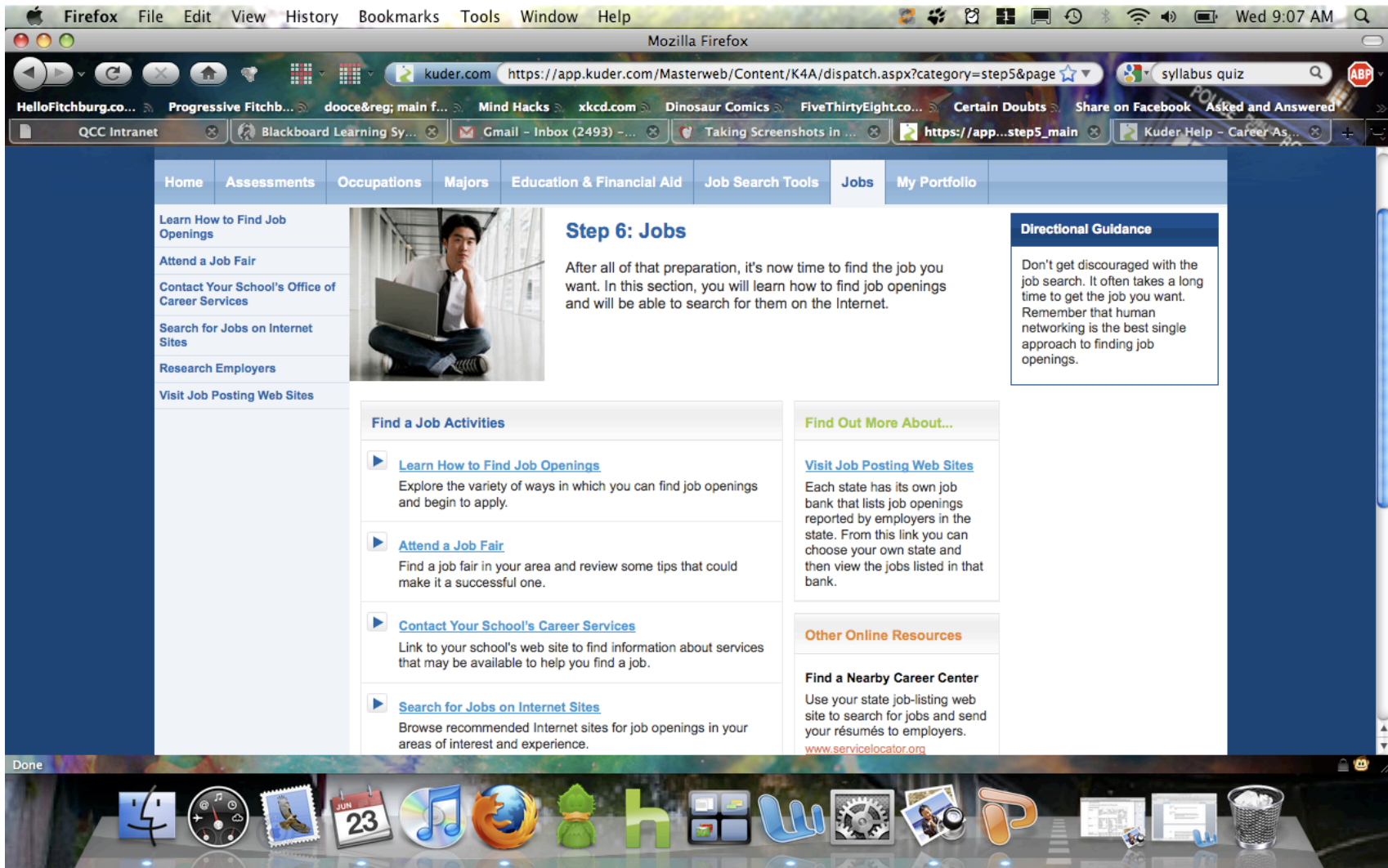
- [Develop Job Network](#)  
Collect the contact information of people and organizations who can give you support, advice, and referrals in your search for a job.
- [Review Interviewing Skills](#)  
Having an effective interview is essential to getting a job, and first impressions are very important. Here you'll find some topics that you should review. Polish up your interviewing skills by familiarizing yourself with the entire process.

**Directional Guidance**

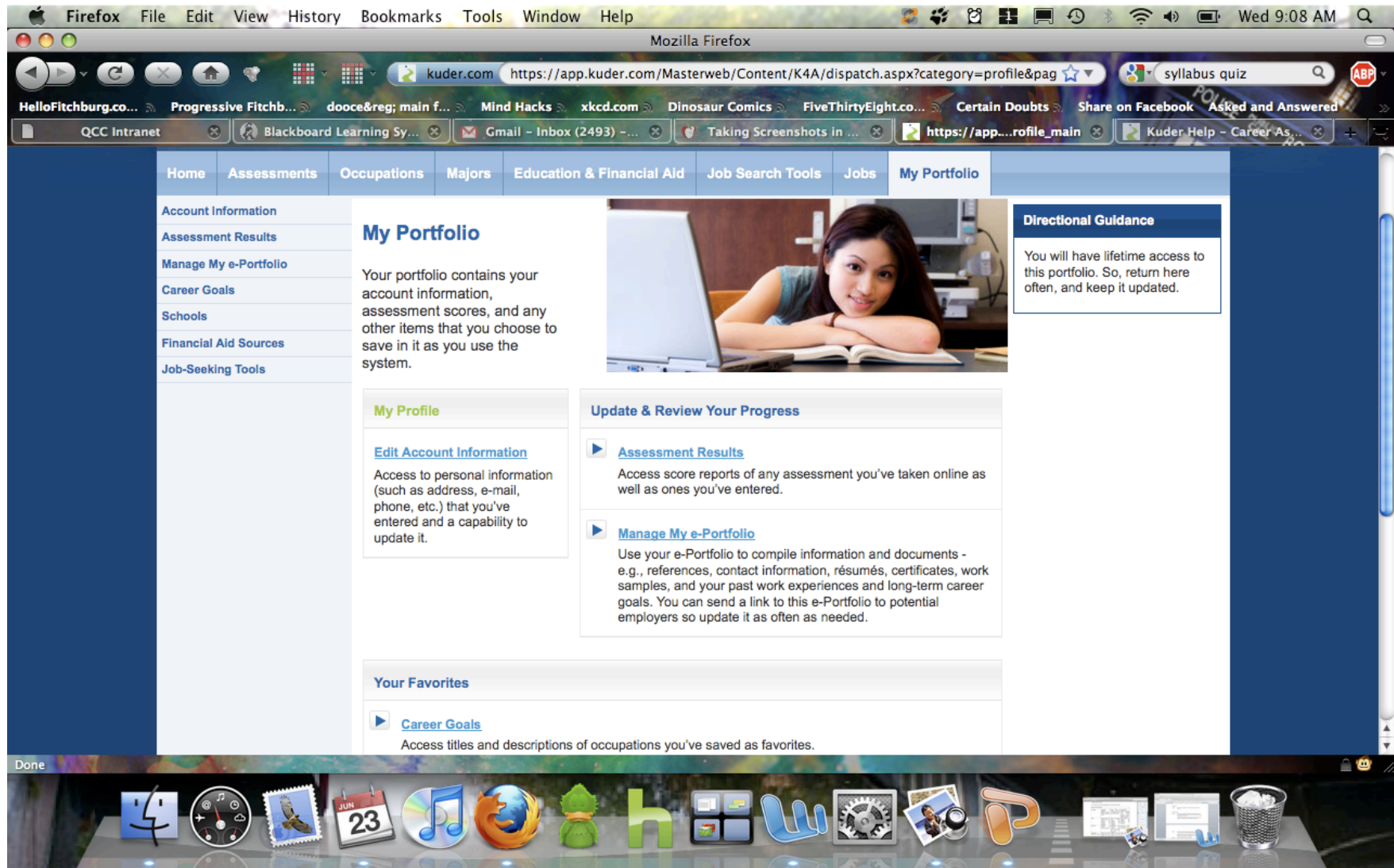
If you are seeking a summer or full-time job, take the time to develop a good résumé, cover letter, and list of references. Review job interviewing skills, too. Your college Counseling Center or Career Services may also offer services to help you with these things. Be sure to create your own e-Portfolio.



# You can even begin your job-search from here!



Your portfolio keeps all of your favorites and documents organized – and remember, you'll have lifetime access to this!



## Now it's your turn...

- Log in to your QCC Kuder Portal and explore – check out occupations, major, schools, and other information you might be interested in!
- You can even start updating your personal information and adding any particular favorites you may already have (schools you'd like to attend, majors or occupations you know you're excited about).